

Grill Attendant at Golf Shop – Part Time

The Town of Jamestown is seeking a Grill Assistant that will offer friendly and expedient service to guests and assist the grill manager in the golf shop grill.

Position Type:	Part time
Start Date:	
End Date:	
Deadline for Resumes:	Open until filled
Education Required:	Minimum High School Diploma or equivalent, restaurant experience a must.
Schedule:	20 to 25 hours per week, possible shift work
Send Resume Via:	Mail or email to kbillings@jamestown-nc.gov
Resume Delivery Instructions:	Applications for general employment can be obtained, completed, and submitted at Jamestown Town Hall, 301 East Main St., Jamestown NC 27282.
Compensation:	\$8.50 to \$11.00 depending on experience

Qualifications, Experience and Skill Requirements:

- Should have food preparation and service experience;
- Must have a friendly and positive personality;
- Possessing excellent interpersonal and customer service skills are essential;
- Must be a minimum of 18 years of age;
- Must be dependable and have a strong work ethic;
- Have a valid North Carolina driver's license.

Position Responsibilities and Requirements:

- Assists in reconciliation of cash and accounts receivable charges to daily register at the closing of the day;
- Perform related duties as assigned required to the day to day operations in the golf shop.
- Responsibilities include but are not limited to: opening and closing duties, customer relations, perform food & beverage operation, availability for shift-work mornings, during the day, or evenings.

This position will be open until filled. Submit completed Town application to: Town of Jamestown, 301 East Main St., Jamestown, NC 27282 Attn: Town Manager

The Town of Jamestown is an Equal Opportunity Employer and is a drug and alcohol free workplace.