

**Regular Meeting of the Town Council
February 19, 2008
7:00 PM**

Minutes & General Account

Regular meeting of the Town Council, February 19, 2008, Council Chambers, Town Hall.

Council Members Present: Mayor Volz, Members Thomas, Nixon-Roney, Lain, Gray.

Staff Present: Kathryn Billings, Judy Gallman, Chuck Smith, Martha Wolfe, Beth Knooce, Town Attorney

Visitors Present: Rev. Bradley Bruce, Chief Tim Fitts, Jan & Carl Galloni, Theresa Coon, Ben Coon, Carol Brooks for the Jamestown News, Jeff Thomas, PSFD, Lawrence Straughn, Beverly Foster and Stacia Witt

1. Mayor Volz called the meeting to order
2. Invocation – Rev. Bruce, Oakdale Methodist Church, gave the invocation.
3. Public Comment Period – Mayor Volz recognized Carl Galloni, who had signed up to speak. Galloni said he & his wife are business owners on Main Street. In October, they are celebrating 10 years in business. He stated he would like to see a partnership with the Town and the merchants to attract businesses to the core of Main Street. Galloni commented that with the current discussions on revitalization, it is the optimum time to solicit shops, boutiques and restaurants.

Galloni also suggested the following recommendations:

- Advertise on the two Bill Boards at I-85 and River Road (feature Historic Jamestown and/or other Jamestown specials)
- Daily trash removal for business owners
- Flags or banners on Main Street Lamp posts
- Reduce speed limit on Main St. to 25 mph and add a crosswalk
- Rearrange the round Council table to a U shape to allow the public to see & hear better
- Brain storming sessions for Town Officials & Merchants in an effort to build teamwork.

Mayor Volz said the round table keeps a sense of togetherness with the Council. He does not want to divide the Council. They purposely locate staff on the audience side so that the Council can see and be seen by the public.

Mayor Volz thanked Galloni and stated he had some good ideas and the Town will take into consideration these suggestions. Mayor Volz liked the idea of creating a partnership with the Town and businesses.

4. Approval of January 15, 2008 minutes – Council Member Gray made a motion to approve the minutes as presented. Council Member Thomas made a second to the motion. The motion passed by unanimous vote.
5. Annual Fire Department Report – Chief Tim Fitts presented the annual report for fiscal year 2006/2007. He reported there was an overall increase in calls last year with a total of 2340. Calls consisted of 51% medical and 13% auto accidents. This increase may be contributed to storms we experienced. There were 3 deaths and 1 injury due to fire.

Station 46, Jamestown, ranks 3rd in the number of calls completed. The Chief reported the overall response time was 4.46 minutes. Fitts said this includes highway responses which add time to the average. Often with a highway call the Fire Truck may have to travel to another exit and turn around to get to the accident scene.

The Chief further reported that PSFD racked in 10,165 man hours of training. As of July 1, 2007, the department had 50 volunteers and 33 career employees. The Fire Department further reported regarding their Fire Prevention Education Program:

- Conducted 113 Programs
- 11,938 students & adults seen
- 703 man-hours of teaching

The Fire Dept. is very proud of the VIP program which teaches the High School Students the dangers of Driving while Impaired.

The Fire Dept. purchased a new Fire House with a FEMA grant in the amount of \$64,000.00. The department purchased a new thermal imaging camera with a \$9,000.00 grant.

Specifically to the Jamestown Fire Station:

- Equipped with a Pumper & Tanker, squad & reserve tanker
- 437 response calls – mostly medical
- Pumper runs most of the calls
- The amount of property exposed to Fire was approximately 23 million out of that approximately \$7000.00 lost.

The Fire Department is in the process of working on the new budget. They are writing specifications on a new pumper & tanker. In May 2008, EPA guidelines will be stricter for diesel trucks. They are preparing installation of station wide radio speaker system for the fire station. Also, the department is raising money for a rescue jack system.

The Department is preparing for the new Bypass to open Thursday morning. This will increase the area for the Fire Department to serve. They are also concerned on the availability of emergency exits along this highway.

Council discussed the response time. Lawrence Straughn, GCSD, stated this is a good response time.

Council Member Lain asked the Chief about the use of the helicopter. The Chief described a recent accident that occurred on Harvey Rd. The accident involved life threatening injuries. He said High Point Fire Department assisted them on the call. Chapel Hill sent a helicopter to air lift the patient to Chapel Hill. Council Member Lain said this showed great cooperation among all emergency services agencies.

Mayor Volz recognized the Fire Captain, Jeff Thomas, also present at the meeting.

6. Discussion of Public Comment Period – Mayor Volz said at the January meeting, the Council discussed the amendment of the Public Comment Policy. At present, the Comment Period is allowed at the beginning of the meeting. The amendment proposed would add 15 minutes to the public comment period and allow comment at both the beginning and the ending of the meeting.

Council discussed the amendment and noted that the citizen would still sign up to speak with the Town Clerk by 7:00 pm before the meeting. The citizen must designate their choice to speak at the start or the end of the meeting.

After further discussion, Council Member Nixon-Roney made a motion to accept the amendment to the Public Comment Period Policy. Council Member Thomas made a second to the motion. The motion passed by unanimous vote. The policy will be effective at the March 2008 meeting.

7. Parks & Recreation Advisory Committee Report – Council Member Lain said the Parks & Recreation Committee had a great discussion meeting. The Town Manager introduced him to the Committee. Council Member Lain reported that a new Chair was elected, Marla Kurzec, to serve a 1 year term.

Council Member Lain further reported:

- PARTF Grant – Johnson said the grant application has been submitted. The grant is to acquire 2 lots for a community park. Anticipated award date is May or June.
- Tennis Courts – Staff recommendation to demolish courts & replace with green golfing area. Example – chipping green.
- Extension of sidewalk on Main Street. Johnson said the grant application for “Safe Routes to School” has been submitted. The extension of sidewalk proposed is from 206 E. Main to the Jamestown Middle School. Expected award date in May.

- Wyndham tournament – Per the Town Manager, the Golf Course Pro, Michael Hutcheon, has approached the Tournament Director and asked to be involved in the tournament in a positive way, should it be relocated to Sedgefield.
- New grill operator – New vendor at the grill. He is interested in running concession at the Jamestown Athletic field during sports events.
- Southwest Area Park – Staff presented a proposal to Guilford County Parks & Recreation Commission to operate the new Southwest Park for the County. This agreement is similar to the Gibson Park contract. The decision is expected in March.
- Deep River Canoe & Kayak Access – Johnson advised discussions are beginning on the concept of a paddling trail along Deep River. There would be a “Put in” at the bridge on Main Street which would extend to the new SW Park. This is part of the Randleman Lake. The idea offers many opportunities for partnership with Town, County and private businesses.
- Appointee of member to the Parks & Recreation Committee. Dr. Rogers has stepped down. This opens up a vacancy. Council needs to appoint another member to serve a 2 year term.

Mayor Volz asked Council Member Nixon-Roney to share her idea. She said she talked earlier about an annual event in Town. She described a small town she visited that held a monthly event in their park. Possibly Jamestown could do a “Friday at Five” event to occur maybe April – September, on the 3rd Friday of the month. Possible locations for the event are the Jamestown Park, or Library. People sign up to play music or crafters to set up displays. She thought the Town could partner with the JBA on this. Mayor Volz asked Council Member Lain to take this idea to the Parks & Recreation Committee at their next meeting.

Council Member Lain asked if the clothing merchandise with the Town logo has arrived. The Town Manager said we are still waiting for the shipment. We will display items to be purchased in the Town Hall Lobby presentation cases. They can only be purchased at the Pro Shop.

8. Examples of new town seal design – Kathryn Billings displayed 3 examples of a new design for the Town seal. These designs were created by the Company contacted to re-design the Town’s webpage. The Council decided to continue to view the samples and bring back to the March meeting.

Council Member Thomas asked how much it would cost to replace the existing seal with a new one. Billings said the process would have to be “phased in”. The biggest expense would be the new entrance signs. The matter was tabled until March meeting.

9. Establish date for the Naming Dedication of the Charles P. Turner Community Park & Sports Complex – Billings said the Golf Course superintendent recommends holding the dedication the end of June or first of July as this is the prettiest time at the Sports Complex.

Council discussed various times & dates. They decided on Tuesday, June 17, 2008 at 6:00 pm prior to the Council meeting. Wolfe will check with the family on this date.

10. Financial Statement – Judy Gallman presented the financial statement for the month ending January 08. She highlighted expenses incurred on engineering for the new sidewalk. If the Town receives the grant, this expense will be reimbursed. Also, the Town paid for landscaping around the new entrance sign. Gallman stated that all departments are in line with budget.
11. Comments about the Main Street Conference – Council Member Frank Gray reported that he attended the North Carolina Main Street Conference in Rocky Mount, NC along with the Town Manager and the Town Planner. This was a 2 day conference about Main St. development.

Gray said the conference had lots of great speakers. They presented ideas on how to promote the Town and businesses. There was a series of locating signs that bring people into the community, examples used in Williamsburg. There was a speaker that talked about Mill Rehab projects. Also, Green Urbanism was discussed. Next year the conference will be held in Statesville, NC. He hopes the Council can go as a group.

12. Other business – Mayor Volz asked the High School Representative for a report. Michael Curtis said he attended “Youth Advocacy Day” on January 25, 2008. The group discussed ways to adopt a healthy lifestyle and how to influence others to do the same. Curtis said on April 16, 2008 the group will meet in the Civic Center and the Town Council is invited to attend.

Still under other business – Council Member Nixon-Roney said a citizen suggested painting a town logo or design on the Forestdale East water tank. Especially with the idea of the Wyndham tournament, this could be an identifying land mark for Jamestown.

There being no further business, Council Member Thomas made a motion to adjourn. Council Member Gray made a second to the motion. The motion adjourned at 8:15 PM.