Regular Meeting of the Town Council
January 15, 2008
7:00 PM
Minutes & General Account

Regular meeting of the Town Council, January 15, 2008, Council Chambers, Town Hall.

Council Member Present: Mayor Volz, Members Thomas, Nixon-Roney, Lain & Gray

Staff: Kathryn Billings, Judy Gallman, Matthew Johnson, Chuck Smith, Martha Wolfe, Beth Koonce, Town Attorney.

Visitors Present: Carol Brooks from the Jamestown News, John Valitutto, Alexander Valitutto, Kartun Ugolick of the High Point Enterprise, Adria Hairston of the News & Record, Eddie Oakley and Glen Deck.

1. Call to Order – Mayor Volz called the meeting to order. He welcomed everyone to the first meeting of the New Year.

2. No one signed up to speak for the Public Comment Period

3. Approval of minutes from the December 18, 2007 meeting – Council Member Gray made a motion to approve the minutes as presented. Council Member Thomas made a second to the motion. The motion passed by unanimous vote.

4. Introduction of the Town Council High School Representative – Kathryn Billings introduced Michael Curtis as the new High School Representative. He is a senior at Ragsdale High School. He will be attending all the Council Meetings. Billings said Michael already has an assignment and asked him to tell the Council about it. Michael said he has been asked by the YWCA to speak at the annual Health Advocacy Program. He will be 1 of 4 speakers. Mayor Volz asked Michael to bring a report of this meeting back to the Council.

5. Appoint Planning & Zoning Alternate – Council Member Nixon-Roney made a motion to appoint Eddie Oakley to serve as the Planning & Zoning Alternate. Council Member Gray made a second to the motion. The motion passed by unanimous vote.

6. Appoint Jamestown High Point Metropolitan Planning Organization Representative and alternate representative – Mayor Volz said Council Member Brock Thomas served as the alternate representative on this organization. Mayor Volz asked Thomas to take on this appointment. Council Member Nixon-Roney made a motion to appoint Council Member Brock Thomas as the HPMPO representative. Council Member Gray made a second to the motion. The motion passed by unanimous vote.

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Mayor Volz stated for this first year, he would like to serve as the alternate for the HPMPO. Council Member Lain made a motion to approve Mayor Volz as the alternate. Council Member Gray made a second to the motion. The motion passed by unanimous vote.

7. Appoint Council Representative to serve on the revitalization of the Main Street downtown area and member on the Land Use Development Ordinance committee. Mayor Volz said Council Member Frank Gray served on the Land Use Development Committee. Also, Council Member Gray is a Business Development representative for ACE Hardware. This is the perfect background for the Land Development Ordinance Committee.

Council Member Thomas made a motion to appoint Council Member Gray as the Council representative on the revitalization of Main Street downtown area initiative and the Council Member on the Land Use Development Ordinance Committee. Council Member Nixon-Roney made a second to the motion. The motion passed by unanimous vote.

8. Appoint Council Representative to serve as a liaison with Guilford County Schools. Mayor Volz said Council Member Georgia Nixon-Roney has school aged children. He feels she will be a good candidate for this position. Council Member Gray made a motion to appoint Georgia Nixon-Roney to serve as the liaison to Guilford County Schools. Council Member Thomas made a second to the motion. The motion passed by unanimous vote.

9. Appoint Council liaison to serve on the Parks & Recreation Committee. Mayor Volz said Council Member Larry Lain is the perfect person for this position. He is an avid walker and a fit conscious person. Mayor Volz would like to see Council Member Larry Lain work with the Parks & Recreation Committee and bring their recommendations back to the Council. Council Member Gray made a motion to appoint Council Member Lain as the Parks & Recreation Council liaison. Council member Nixon-Roney made a second to the motion. The motion passed by unanimous vote.

10. Appoint Council representative to serve as the Town delegate to the PTCOG. Mayor Volz said he has attended several of the PTCOG meetings with the Town Manager. Mayor Volz said he would like to take on this position. Council Member Gray made a motion to appoint Mayor Volz to serve as the Town's PTCOG delegate. Council Member Thomas made a second to the motion. The motion passed by unanimous vote.

11. Appoint members to serve on the Land Use Development Ordinance Committee – Mayor Volz said the members of the Land Use Development Committee have agreed to serve on the Land Development Ordinance committee. This group is well equipped to work on these revisions. This group will begin setting priorities and working with the Planning & Zoning Board. Mayor Volz recommended appointing the following:

- Kerry Miller, Chair
- Frank Gray – Council Member Representative

- Nancy Hamilton
- Lawrence Straughn
- Vic Gilliland
- Gary Robbins

Council Member Thomas made a motion to appoint these members to the Land Development Ordinance Committee. Council Member Nixon-Roney made a second to the motion. The motion passed by unanimous vote.

Mayor Volz said the Council had received an application from another individual willing to serve on this committee. Mayor Volz said George Ragsdale submitted an application.

Council Member Thomas made a motion to appoint George Ragsdale as a member to the Land Development Ordinance Committee. Council Member Lain made a second to the motion. The motion passed by unanimous vote.

The Town Manager added that the Town Manager, Town Planner and Town Clerk are the staff people designation to work on this Committee.

12. Appoint two Council Members to serve on the Grant Committee. Mayor Volz said many non-profit organizations ask the Town for money. Mayor Volz said it is good to have a structure for these grants. He asked Council Member Thomas and Council Member Georgia Nixon-Roney to serve on the grant committee to review these applications with the Finance Officer and give recommendations to the Town Council. Council Member Gray made a motion to appoint Council Member Thomas and Council Member Nixon-Roney as the representatives on the Grant Committee. Council Member Lain made a second to the motion. The motion passed by unanimous vote.

13. Budget Amendment – Judy Gallman said an amendment is needed in the General Fund in the amount of $4000.00 in the Governing Body Department to increase the travel budget. In the street department, $25,000.00 moved from contingency to capital outlay for the tunnel project. In the sanitation department, an amendment is needed to balance permanent employee wages to temporary worker expenses in the amount of $38,500.00. In the recreation fund, an amendment is needed to cover engineering cost associated with possible acquisition of new park land in the amount of $2000.00. If the PARTF Grant is awarded, we will be reimbursed for this expense.

Council discussed the budget amendment. Council Member Thomas made a motion to approve the budget amendment as presented. Council Member Gray made a second to the motion. The motion passed by unanimous vote.

(Insert Budget Amendment)

14. Financial statement – Judy Gallman presented the financial statement for the month ending December 2007. She highlighted that the Town of Jamestown received the $50,000.00 grant from Guilford County for the Jamestown Library. This was passed

through to the Jamestown Library. Gallman pointed out that the Town paid the third quarter to Pinecroft-Sedgefield on the fire operation contract. The Town paid some engineering costs on the sidewalk associated with the pedestrian tunnel project. Gallman said we are half way through the year and the general fund is at 45% of budget which is right in line.

Gallman said the water/sewer fund revenues are normal. In water/sewer expense, 2 new computers were purchased to replace outdates ones. The Town is implementing a rotating system to replace outdated computers.

In the Park Fund, December revenues were good due to good weather.

15. Update Designation of official depositories – Judy Gallman explained that the Town must list their official depositories where they place or borrow any money. The following were recommended:
    - High Point Bank, Jamestown Branch – (Main checking accounting)
    - New Bridge Bank, Jamestown Branch (formerly LSB)
    - BB&T, Jamestown Branch
    - Wachovia Bank, Jamestown Branch

Council Member Gray made a motion to accept. Council Member Thomas made a second to the motion. The motion passed by unanimous vote.

16. Other Business – Mayor Volz asked if there was any other business. Council Member Nixon-Roney said she is an avid tennis player. She inquired about refurbishing the tennis courts to clay courts. The USTA League she is association with is always looking for a place to play. Council Member Nixon-Roney said a fee could be charged for playing so the Town could have another source of revenue.

Council Member Nixon-Roney said in order to be considered by the League, there would need to be six clay courts with lighting for night play. The League plays during the months of March to October.

Mayor Volz said no revenue has ever been generated from the tennis court. However, this was something we looked at last year. The citizen Parks & Recreation survey showed that citizens did not consider the tennis courts as high priority. Billings said the Town does not have staff to do programming. We rely on the YMCA for programming.

Billings said the ball park quote we got several years ago was approximately $200,000.00 to refurbish the courts. Tennis courts have a life expectancy of about 25 years and these courts are past that time. Billings said the lights were taken down for safety reasons.

Mayor Volz asked if the Parks & Recreation Committee would look at it again and give a report back to the Council.

Still under other business –

Council Member Nixon-Roney said the Town needs an event. She would like to see one major event in Town to be held annually, be it coordinated with the Wyndham Classic or something else. She said she remembers Steeple Chase in Winston-Salem. We need an event to bring tourist into Town to help retailers and bring attention to the Town. Mayor Volz agreed and suggested speaking with the local Civic Clubs.

Billings said we have the Golf Fall Classic tournament each year. This past October the Town Partnered with YMCA & JBA to hold a 5K Fun Run. Also, the JBA sponsors Jamestown Day every year. The Rotary Club sponsors the Christmas Parade. Jamestown Lions Club sponsors the July 4th parade.

Council Member Gray said we need to keep an eye on the Wyndham to see if the Town can get involved with that. Mayor Volz asked Council to keep thinking of ideas.

Council Member Thomas asked the Town Manager for a list of the staff meeting dates.

Mayor Volz said he would like to discuss the current Public Comment Policy. The current policy allows the public comment period at the beginning of the meeting. Mayor Volz would like to discuss having Public Comment at the beginning and ending of the meeting. Council Member Thomas felt this was a good idea. Council Member Gray said he was open to the idea, but how would we administer it. We need to think of the logistics.

Kathryn Billings said we publish the Agenda in the newspaper. The sign up procedure allows more order to the meetings. Council Member Lain said we could add to the agenda the Public may give comments. Mayor Volz asked staff to bring recommendations to the February meeting.

Other business – Council Member Gray thanked the staff for getting the Library ready for the press conference today.

Council Member Nixon-Roney asked staff to invite a Guilford County School Board member to the April Council meeting. The Town Council would like on update on the School Board's activities as it relates to the Jamestown's schools. The sooner we meet with them the better.

Council Member Thomas made a motion to adjourn. Council Member Gray made a second to the motion. The motion passed by unanimous vote. The meeting ended at 7:45 pm.

Matthew Johnson said everyone is invited to tour the GTCC Cline Observatory.