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Special points of interest:

- Feb 11-12 Special Council Meeting—Open to the Public
- Feb 16 Town Council
- Mar 16 Town Council
- Loose Leaf Collection continues through Feb. 26

Recycling Can Be Ugly



It's NEVER a bad time to ALWAYS Recycle

- ALWAYS** put items in the bins - use both sides and the smaller overflow bins.
- NEVER** leave recyclable items on the ground at the bins.
- ALWAYS** come back another day to recycle if the bins are full or not on site.
- NEVER** litter – items left outside the bins is considered littering.
- ALWAYS** remember the bins must be taken to be emptied – they will soon return.
- NEVER** place items that can not be recycled in the bins.
- ALWAYS** rinse containers and bottles before bringing them to the recycling bins.
- NEVER** place plastic bags in the bins.
- ALWAYS** breakdown cardboard boxes flat prior to placing them in the bins.
- NEVER** let your recycling effort be futile – if it is not in the bin, then it is trash.

Steve Owen Recognized

Mayor Keith Volz presented a resolution to W. Steve Owen recognizing his seventeen years of service to the Town on the Planning Board at the January 19, 2010 Council Meeting. Steve has been chair of the Board for several years and has also served one term on the Town Council.



Special Council Meeting February 11-12

The public is invited to attend a special Council Meeting on February 11 and 12, 2010. The Council, joined by the Town Planning Board will hear reports from the Town Attorney and Department Heads and discuss various town projects, contracts, programs, services, and concerns. The Town Council offers citizens an opportunity to sign-up to speak at the scheduled Public Comment portion of the meeting and then stay and listen to the presentations and Council discussion.

Schedule for Council Work Session:

February 11, from 5:00 pm to 9:00 pm, in the Town Civic Center, and continuing, February 12, from 8:00 am to 10:00 am, in the Town Council Room

Again, although there will be no action taken at this briefing session, the Council encourages citizens' attendance at the meeting. The information will be informative and the Council will provide opportunities during the meeting for residents to express opinions and request information. Citizens are also welcome to send ideas and questions to the Town Manager before the session to suggest items he or she would like to include on the agenda.

Reminder:

**Leaf
Collection
Continues
through
Feb. 26**

**Watch the
website for
updates**

HELLO FROM THE CLERK'S CORNER



Winter chill is in the air, but Jamestown is full of warmth and random acts of kindness. One such kindness has been shown to the Town of Jamestown employees.

I recently received a call from Phyllis Allen with the Family Life Committee at the Jamestown United Methodist Church. She explained to me that the Jamestown United Methodist Church prepares dinners on Wednesday nights for members of the congregation. In planning their 2010 calendar, the Church wanted to reach out to

the Town of Jamestown employees to show their appreciation and gratitude for their service to the Town of Jamestown and its citizens. The Family Life Committee invited the Town employees to a luncheon to be held in their honor on Tuesday, February 23, 2010 at the Church.

This is such a wonderful way to begin the year 2010. Jamestown has always been and continues to be populated by kind and caring people who know and appreciate that Jamestown is an excep-

tional place to live.

On behalf of the Jamestown employees, I would like to thank Phyllis Allen, the Family Life Committee and the Jamestown United Methodist Church for their random act of kindness. We look forward to sharing a meal with you.

Martha S. Wolfe, CMC
Town Clerk

mwolfe@jamestown-nc.gov

Capital Improvement Plan

At our latest Department Head meeting on January 7, Town staff members began to plan and discuss the process of designing a new Capital Improvement Plan (CIP) for Jamestown. After a planning and instruction session, Department Heads are now completing preliminary work with plans to review their requests with the Finance Officer and Manager the end of January.

A CIP is a financial planning tool that looks into the future to forecast the Town's equipment, building, and infrastructure needs. It encourages the Town to forecast not only what expenditures they intend and expect to make, but also to identify potential funding sources in order to more properly plan for the acquisition or construction of the asset. The CIP is designed to be a flexible spending tool: to be reviewed and revised annually during the budget process.

The staff will describe this process in more detail at the Council work session scheduled for February 11 & 12.

No Drought, But Conserve Water



“Why conserve water in the winter?” You may ask. It doesn’t seem logical to worry about water usage this time of the year. Water demand is typically lower through the winter months as compared to the warmer months of spring and summer. We don’t water our lawns and there is not a local chapter of the Polar Bear Club demanding swimming pools remain open. (Though I still think the club would be sympathetic to conserving water.) Car washing is minimized and water

activities are put off until the warmer days of spring.

So why conserve water? I’m sure we all agree water is our most valued natural resource. Needless use of water is a terrible waste of our water supply. As demand increases and water mains break, water suppliers struggle to keep up with demand.

I’ll get off my soap box and back onto firm ground. Well, frozen ground these days. The ground freezing and thawing causes the earth to heave. The shifting action of the soil will sometimes move rigid water pipes to the point of rupture sometimes releasing thousands of gallons of water. The recent water pipe breaks in Greensboro and High Point affect us all since Jamestown purchases all water from these municipalities. When they are having difficulty matching water supply with demand, Jamestown is as well.

If Jamestown citizens will reduce water consumption by simply turning off water when not needed (i.e. during teeth brushing and shaving, taking shorter showers, and washing full loads of dishes in the dishwasher) then we can prove we are good neighbors in our community and conscientious water customers.

Wrenn-Miller Park Development

The Town was fortunate enough to be awarded a Parks & Recreation Trust Fund (PARTF) grant in 2008 which allowed us to purchase 1.5 acres of property at the intersection of Perry Rd. and Guilford Rd. This property will become the site of our first neighborhood park, to be named the "Wrenn-Miller Park", in honor of the families who owned the two parcels which make up this property. The Town has contracted with Haden-Stanziale, a landscape architecture firm, who has considerable experience and success in designing park facilities throughout the state. On Friday, January 22, representatives from Haden-Stanziale met with Town staff to tour the property and discuss potential ideas for development of the park. During community meetings over the past year, Town staff has taken ideas from citizens and incorporated them into a master list of desired elements that will be the basis of a final design which will be completed in the coming months. At that point, Haden-Stanziale representatives will conduct a community meeting to unveil a few potential designs for the new park. Citizens will then be asked to select the most desirable design for the new park. The Town's Parks & Recreation Advisory Committee will then forward a recommendation to Town Council and that final design will be incorporated into our request for additional PARTF funds in the future to assist with the costs of development. This park will be a wonderful addition to the community and is sure to be a real gem for the Town for many years to come! Stay tuned to the Town's website and Facebook pages for notices related to the project. For additional information, please call Matthew Johnson at 336-454-1138 or mjohnson@jamestown-nc.gov.



JAMESTOWN PARK



The Jamestown Park Golf Course has, for over 35 years, proven to be an extremely well utilized recreational facility for residents while generating commerce and making Jamestown a destination for non-residents. The course has been a main focal point of a multi-faceted facility that includes a soccer complex, baseball parks, public use shelter areas, and a walking trail. Maintaining, protecting, and enhancing the basic infrastructure of our facility is vital to the long term viability of the major asset that is the golf course for the Town of Jamestown.



Oct 30 2002

Caved in riser in 2002 cost to repair \$140,000

How does one decide when it is time to renovate a facility? Golf course renovations can start in many ways. Some start with unforeseen natural disasters, while others begin as a result of negligence to pre-plan; the net result can spell financial disaster. One sign of a well-run course, like any well run business, is having a Long Term Master Plan that recognizes the need to stay current in the marketplace, and one that additionally addresses where and how to spend funds wisely to meet your goals.

Historically there are many cases of facilities lacking the foresight to recognize patterns of decline. Patterns may include a slow reduction in numbers of rounds played, or of equal importance, declines in infrastructure. Unlike buildings, where shifting foundations or leaky roofs are painfully obvious, golf course problems are often ignored. In many cases, the superintendent masks problems too well by keeping the course in great shape.

Recognizing the needs of the Park, town and golf course management began the process of commissioning a Golf Course Renovation Advisory Committee made up of 11 Jamestown residents along with contracting Mr. Richard Mandell, a golf course architect, to complete a Renovation Business Plan. While completing the process of drafting a Renovation Business Plan, Mr. Mandell utilized valuable information gathered from a Golf Course Survey conducted by golf course management. A large majority of respondents were Jamestown residents and Golf Association members. (See Golf Course Survey results)



Present sink hole on driving range

Throughout the process of determining areas of importance that should be encompassed within a master plan, four important factors that needed to be addressed became the cornerstones of the planning process. The four critical factors are **playability, maintainability, safety, and aesthetics.**

These four items became our cornerstones of planning after asking many questions relating to trends observed over the last few years. Questions such as:

Are we spending more time fixing our course than maintaining it? (see pictures Jay has taken regarding infrastructure repairs and challenges)

Does our turf type allow us to maintain grasses at competitive standards within the industry?

Are the greens too challenging and do they adversely affect our playability?

Is the course visually stimulating enough and does it prompt patrons to return?

As detailed in a report by Meaningful Analytics which summarizes the Golf Course Survey and gives respondents responses measured value, a vast majority of our patrons feel a renovation is necessary to preserve our competitive position within the golf industry. While we have diligently and consistently strived to maximize customer growth and retention, the Golf Course Survey confirms that if we are to succeed in this endeavor, we must move forward.

With almost 40 years of combined professional service to Jamestown residents as a PGA professional, and GCSA Superintendent, Jay and I both wholly support a renovation of our facility. The ultimate goal of a Park renovation is to usher in a refreshed, enhanced, and more visually stimulating golf course: "A new course for a new generation."

The upcoming Renovation Business Plan Report will be unveiled shortly to both Town Council and the Advisory Committee as well as the Town Manager, Director of Golf, and Golf Superintendent. The report will include discussions, narratives, and recommendations regarding proposed change. We are confident the plan will guide our long range plan of advancing our facility and maintaining our reputation as a premier destination in the triad region.



Various debris from recent drainage problems on the course

Sincerely,

Michael Hutcheon-Director of Golf
Jay Gardner- Course Superintendent

Pinecroft Sedgefield Fire Department



The Pinecroft Sedgefield Fire Department will be holding a Draw Down Raffle on March 20, 2010 at Southern Guilford High School. The raffle will start at 6:30pm with a prime rib dinner. Then the drawing will start with the last ticket being drawn winning \$5000. Only 200 tickets will be sold at a cost of \$100 each, which includes the dinner for two. All profits go to the Pinecroft Sedgefield Firefighters Fund. Contact a Pinecroft Sedgefield Fire Station or firefighter for more information and to purchase a ticket.

While I'm on the subject of fundraising, let me try to clear up some confusion citizens have had recently. Pinecroft Sedgefield Fire Department does do a few fundraisers each year. We sell tickets for our annual BBQ (takeout only) on the first Saturday of October, the Draw Down Raffle mentioned above and on occasion we might do a Hot Dog Sale to raise money for our softball team or other special causes. We do raise money for the MDA by doing a Fill the Boot drive at an intersection on Main Street in the fall.

We **DO NOT** do any phone solicitations for donations from the community. There are legitimate groups that do solicit on the phone on behalf of the High Point and Greensboro Fire Departments. If someone calls you and says that they are raising money for the Pinecroft Sedgefield Fire Department (or Jamestown Fire Department) they are most likely not legitimate. I would encourage you to get as much information as possible (name, address, phone number, etc.) and contact the Sheriff's Department or Pinecroft Sedgefield Fire Department to.

If you have any questions you may contact the Pinecroft Sedgefield Fire Department (Jamestown FD) at (336) 299-4421. This is the business phone number for our headquarters station (#24) located at 2239 Bishop Road, Greensboro, NC 27406.

Again, we will accept any donations at our stations, but will never call you asking for money.

2009 Firefighter and Rookie Firefighter of the Year Awards

On January 15th PSFD held its Annual Awards Banquet at the Shriner's Club on High Point Road. Numerous



awards and certificates were presented recognizing the accomplishments of our firefighters during 2009. The program concluded with the presentation of Firefighter and Rookie Firefighter of the Year. The Award of Firefighter of the year went to FF Andy Hinshaw (pictured left with Chief Kendall McCarter). Rookie Firefighter of the Year was presented to JW Lopossay (pictured right). Congratulations.



EMPLOYEE HIGHLIGHT— BOB SHORTALL RECREATION DEPARTMENT

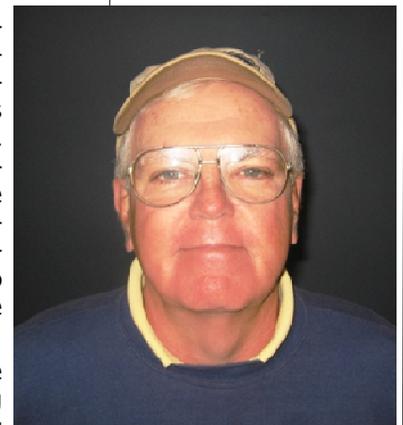
Bob Shortall is an affable Yankee who works in the recreation department for the Town. Recreation means Bob does a little of everything—maintains the soccer fields, prepares the fields for games and practices, cleans up litter, and even a little plumbing work. Bob's been doing this for job for many years but full time for only four years.

Originally from Flint, Michigan, Bob has been in North Carolina for 28 years. Bob is

an Air Force veteran who served in Vietnam. He first came south as part owner of a Chevrolet dealership. Since then he has sold car washes, worked in the turf business and travelled doing trade shows. When he arrived in the south, Bob had a preconceived idea of what southerners were like and it wasn't favorable. He was amazed at how hospitable people in the south were. People he barely knew would invite him to breakfast or to help him with laundry.

As a former salesman, it is not surprising that Bob's favorite part of his job is meeting people. When people approach him at the park, he loves striking up a conversation. He says no two days at the park are the same.

Bob's hobbies include playing golf, flying airplanes and visiting his son who lives in Charlotte.





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Sharen Apple, Editor



Walking with History!

TOWN DIRECTORY

Town Hall (Utility billing, Planning, Finance)
(336) 454-1138

Water and Sewer Emergency
(336) 454-1218

Jamestown Park
(336) 454-4912

Fire Department
(336) 454-3473

Sheriff's Department (non-emergency) (336)845-6691

Gibson Park
(336) 454-0259

Upcoming Events

- Feb 1 6:30pm Parks & Recreation Meeting in Council Chambers
- Feb 11 5:00pm Town Council Workshop—open to the public
- Feb 12 8:00am Town Council Workshop—open to the public
- Feb 16 7:00pm Town Council Meeting
- Feb 23 11:00am Jamestown United Methodist Town employee lunch
- Feb 26 Last day for loose leaf collection
- Mar 8 6:30pm Planning Board Meeting
- Mar 16 7:00pm Town Council Meeting

BUDGET TIME ONCE AGAIN

It is time to begin the budget process for the Town. “Budget” is defined in The Local Government Budget and Fiscal Control Act (enacted by the General Assembly) as “a proposed plan for raising and spending money for specified programs, functions, activities or objectives during a fiscal year”. The Town’s fiscal year runs from July 1 through June 30. The budget process is time-consuming and involves all of the Town’s department heads, so we must begin the process now.

Our process begins with a kick-off meeting for department heads. At this meeting, information on prior year actual results, current year budget to actual numbers, and estimates of revenues and expenditures for the remainder of the current fiscal year, are distributed, as well as forms used to plan for the new budget. Department heads will turn in their budget requests and revenue projections for their departments to the Budget Officer, in our case the Budget Officer is our Town Manager.

The Town Manager and the Finance Officer then prepare a balanced budget (proposed) for consideration by the Town Council. Accompanying the proposed budget, submitted to the Town Council no later than June 1, is also a budget message. A copy of the proposed budget, as submitted to the Town Council, is filed with the Clerk, where it remains for public inspection until the “budget ordinance” (law or statute that levies taxes and appropriates revenues) is adopted. A statement is published stating that the proposed budget has been submitted to the Town Council, and a public hearing is held before the budget ordinance is officially adopted, or approved by the Town Council. The Town Council must adopt a budget ordinance before July 1st, thereby “making appropriations and levying taxes for the budget year in such sums as the Council may consider sufficient and proper, whether greater or less than the sums recommended in the proposed budget”. After adoption, the budget ordinance is submitted to the Finance Officer and incorporated into the accounting system for the new fiscal year.