

STREETSCAPE SPONSORSHIP PROGRAM

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

PHONE & EMAIL _____

I WOULD LIKE TO SPONSOR (CHECK ALL THAT APPLY) :

_____ 6 FT. BENCH (\$750) _____ 8 FT. BENCH (\$950)

_____ TABLE/CHAIRS (\$1200) _____ TREE (\$200-300)

PREFERREED LOCATION OF ITEM (NOT GUARANTEED):

INSCRIPTION ON PLAQUE (50 LETTERS PER LINE INCLUDING SPACES)

1) _____

2) _____

3) _____

4) _____

EXPLAIN WHY IS ITEM IS BEING DEDICATED _____

ONCE THE FORM IS COMPLETED, PLEASE SEND TO:

PUBLIC SERVICES DEPARTMENT

301 East Main St., PO Box 848

Jamestown, NC 27282

Phone: 336-454-1138, Fax: 336-886-3504

Website: www.Jamestown-NC.gov REV. 7-2015



STREETSCAPE SPONSORSHIP PROGRAM

The Town of Jamestown is proud to offer the citizens of Jamestown the ability to give a gift in honor or memory of someone special. Included in the price of select items will be a commemorative plaque as well as installation of the item by the Town of Jamestown Public Services staff. As Town funds are available for matching, the Town Council will accept all such gifts donated under this program and established donation policy. In the event that a donor wishes to assume all of the costs of an approved item, the Town will accept the full donation.

For more information please

contact Town Hall at

(336) 454-1138

or view information on the

Town's website at

www.Jamestown-nc.gov



Jamestown Town Hall

301 East Main St.

Jamestown, NC 27282

Jamestown Streetscape Sponsorship Program

GUIDELINES

The selection and location of items will be determined in consultation with the Town Manager and/or Public Services Director. The items will be Town property with maintenance responsibility by the Town until such a time the item requires replacement.

Removal, Relocation, Replacement

The Town reserves the right to remove and relocate donated items and their associated donation acknowledgments/memorial plaques, when they interfere with safety, maintenance or construction activities. The Town will attempt to notify each identifiable donor of any action related to the disposition of the donated item. In certain situations, such as safety or emergency situations, the notification may be made after the action is taken. In the event a donated item must be permanently removed, the Town will seek an alternative location consistent with this policy. If no such location can be found, the information contained on the memorial may be, at the donor's request, located on a memorial plaque set aside for this purpose at a designated location. When the item requires replacement, Town staff will attempt to contact the donor to provide the opportunity to sponsor a new item. However, if efforts to contact the donor fail, then another donor will be allowed to sponsor the replacement item.

ONCE YOU HAVE SELECTED THE GIFT

1. Complete and submit an application to Town Hall.
2. You will be contacted by a member of Town staff to determine the item's location and expected installation timeline.
3. Upon receipt of payment, Town staff will order the donated item. Payment can not be refundable once the order is placed.
4. Town staff will contact the donor when the item is received to discuss the installation timeline.

MEMORIAL BENCHES

Steel benches in lengths of 6 and 8 feet are available for sponsorship. Benches include a commemorative plaque with appropriate inscription provided by the donor and approved by the town. Installation and maintenance for the life of the bench is included in the cost.



Order and installation time is approximately 8 to 10 weeks once payment is received. Plaques may contain up to 4 lines of text with up to 50 characters (including spaces and punctuation) per line. Please view the price list on the back of this brochure.

TABLES & CHAIRS

A commemorative table may be sponsored and located along Main Street. The table and chair combination are black powder-coated for an attractive appearance and durability. The tables will be installed at approved sites in the order requests are received. See price list.



COMMEMORATIVE TREES

A commemorative tree may be placed in honor or memory of a loved one, family, civic club, or business in select locations. The species



of trees or shrubs planted will be determined by planting location, tree species compatibility, and the Town's Streetscape plan. Commemorative plaques will be placed on or near the plantings to preserve plant health. Each tree will include a plaque. See price list.

