

Parks & Recreation Committee

June 3, 2013

6:30 pm

Council Chambers

Minutes & General Account

Parks & Recreation Members Present: Lawrence Straughn, Chair; Lynn Tice, Shanna Moore, Charles Dowdy, Steve Owen (alternate representing Al Bartko), Jill Jarrell (alternate representing Deepa Reddy)

Staff Present: Chuck Smith, Matthew Johnson and Martha Wolfe

Visitors Present: Carol Brooks of the Jamestown News

1. Call to order – Lawrence Straughn called the meeting to order.
2. Introduction of new members – Each committee member introduced themselves. Steve Owen and Jill Jarrell, alternates, were new to the meeting.
3. Approval of minutes from the November 2012 Regular meeting and November 19, 2012 Special meeting – Charles Dowdy made a motion to approve the minutes as presented. Shanna Moore made a second to the motion. The motion passed by unanimous vote.
4. Report on improvements at Jamestown Park and Golf Course – Chuck Smith presented photos of improvements that have been made at Jamestown Park & Golf Course over the last several years. Improvements included, but not limited to:
 - Cleared trees at entrance to Park
 - Replaced old corrugated pipe which was installed in the 1970's.
 - Planted shrubbery around the entrance
 - Constructed a new entrance sign, re-designed and improved the entrance
 - Added lighting to the entrance
 - Added irrigation & landscaping at the entrance
 - Constructed a walking path to connect to the Greenway
 - Graded bank at the Baseball field
 - Demolished shelter #3
 - Arbor Day – planted trees around basketball grounds

Charles Dowdy stated that Rotary Club is interested in erecting a flag & flag pole at the Park entrance. Now that electricity has been installed at the entrance, lighting is available for a flag. Smith asked Dowdy to speak with him after the meeting to see what location could be worked out.

Continued improvements:

- Re-roofed 11 structures as part of an insurance claim. Total expense to the town of \$1000.00
- Added Sponsorships at the baseball fields – Sponsors have banners displayed on the fencing at the baseball fields.
- Sponsorship programs available for Jamestown Park to purchase benches, etc.

5. Progress report on Wrenn-Miller Park – Matthew Johnson stated there has been a lot of clearing at the Park. The grass is growing. He presented a general lay-out of the site. The two big items in progress now are the amphitheater and the picnic shelter. Plans are to have these installed within the next 6 – 8 weeks.

The contractor has been secured to do the electrical work. Power will be installed for stage lighting and power to the amphitheater. Electrical contractor will install 2 (50amp) service for use of food trucks. Paul Blanchard is working on engineering plan. The Town saved quite a bit of money by having plans done in-house.

The Town is still acceptant sponsorships for benches, etc. Johnson explained that the Veterans Memorial brick sponsorship program is different from the Town's brick program. If someone is interested in purchasing a brick from the Jamestown Veterans Committee, please contact Bruce Dillon.

Currently a rain garden is being constructed. A stormwater devise is being installed. This stormwater control will help the neighbors with a water problem. Also, the Town will use this as a demonstration of how a stormwater device operates.

The walking path is 1/5 of a mile in length. A kiosk will be constructed. There will be a designated area for citizens and the Town to place notices of interest. Johnson said there will be a fence along the back property line. The fence is made of commercial grade aluminum that looks like wrought iron.

A Girl Scout Troop donated a Pet Waste Station which has been installed along the Main St. sidewalk. However, once the park construction is complete, this receptacle will be moved to the interior of the park. An Eagle Scout is going to build an arboretum over one of the benches.

Johnson said that the Town has contacted the electrical contractor regarding the electrical work at the Veterans Monument. The Town has asked the electrical contractor to stub out a conduit over to the Jamestown Veterans Monument in preparation for work to be done there. Dowdy said 2 weeks ago the Veterans Committee ordered the black marble from Wako, Texas. The expected delivery date should be in about 4 months. They plan to have the monument dedication on Veterans Day, November 2013. The Jamestown Veterans committee has raised about \$36,000.00. The goal is \$50,000.00.

Johnson said bench sponsorships have been popular at the Wrenn-Miller Park. The Fire Department and the Jamestown Veterans Committee have each reserved a bench. That brings the Town total sponsorship to about \$10,000.00. Johnson said that we are looking at potential completion date of Phase I in the early fall. We hope to have similar timing as the Veterans Memorial Dedication.

Straughn asked if we have considered the noise level for the houses adjoining the Park. Johnson said we plan a 7' brick wall on the back of the amphitheater. We will do some screening between the Park and the houses.

Straughn asked if they have considered the public art. The Town is interested in talking with Straughn about this project. It would involve kids gathering the recycling materials to make the art structures. Straughn would help build the statues.

Sponsorship forms still available for 2 benches at the Wrenn-Miller Park. (\$900.00 each)

The Committee discussed the maintenance of the Wrenn-Miller Park once it is completed. Chuck Smith said that the Recreation Dept. consists of 1 FT and 2 PT employees. The Recreation Dept. will be available to help with maintenance of the park. However, the mowing of the Wrenn-Miller Park will be added to the mowing contract of the Town Hall.

Bathrooms are planned for either Phase II or III. Parking for the Park is available at the Town Hall parking lot.

6. Other business –

The Town Clerk stated forms for the July 4th Parade are available at the Town Hall. The Jamestown Lions Club is the sponsor. Entries are needed. Please pass these forms around to friends and neighbors.

Straughn thanked everyone for letting him serve on the Guilford County Parks & Recreation Committee. He invited members to attend and be his guest.

Charles Dowdy made a motion to adjourn. Lynn Tice made a second to the motion. The motion passed by unanimous vote. The meeting ended at 7:10 pm.

Shanna Moore reported to the Committee that the First Tee Program was very successful this year. Jamestown had 54 children participate. Jamestown also had the most number of volunteers of any of the 9 sights. They had 17 volunteers. They are building a strong program.

Moore also reported that Michael Hutcheon is working on organizing a Jr. PGA competition team. He is working with other golf courses to form this league. The hope is to get children involved in competitive golf.