

Parks & Recreation Advisory Board  
October 3, 2011  
Council Chambers

Minutes & General Account

Parks & Recreation Members Present: Lawrence Straughn, Chair; Al Bartko, Vice-Chair; Fred Kelly, Robert Picket (alt. for Lynn Patterson), Charles Dowdy, Deepa Reddy (alt. for Lynn Tice) and Shanna Moore

Staff Present: Chuck Smith, Matthew Johnson and Martha Wolfe

Visitors Present: Lynn Montgomery, Carol Brooks of the Jamestown News

1. Call to Order – Lawrence Straughn called the meeting to order.
2. Approval of minutes from August 1, 2011 – Al Bartko made a motion to approve the minutes as presented. Charles Dowdy made a second to the motion. The motion passed by unanimous vote.

Lawrence Straughn asked everyone to introduce themselves.

3. Discussion of Wrenn-Miller Park –
  - i) Wrenn Miller Park Sponsorship Program – Matt Johnson began by informing the Committee that the Town has started clearing on the proposed Wrenn-Mill Park property. Town staff is clearing out trees, undergrowth, etc. We are doing as much of the work in-house that we can.

Each member was given two (2) sponsorship forms and asked to solicit sponsors from their family & friends. Since the Town has begun clearing on the lot, we hope it will spark some interest within the community.

- ii.) Johnson discussed the 2012 PARTF grant application process. The Town plans to construct the Park in phases. Phase 1 budget consists of \$100,000.00 with the Town applying for a \$200,000.00 PARTF grant. This is a 50/50 matching grant. The deadline for the grant application is January 31, 2012.

Later on in the project the Town will seek volunteers from Boy Scouts, Civic groups, JBA etc. We will have a need for help with mulching, tree plantings, etc.

Fred Kelly committed to sponsoring a bench and two bricks at the Wrenn Miller Park. Johnson said the Park plan calls for a total of 8 benches. Johnson said a ground breaking ceremony will be held soon and invite all the sponsors to date as well as the media.

The Committee discussed several ideas for the Park:

- Each Town Committee sponsors the donation of a memorial brick. (Parks & Recreation Committee, Planning Board Committee)
- Make available brick donation by parents of graduating Seniors at Ragsdale High School
- Do a video of memorial brick program/sales and display on face book and website.
- See if printing can be done in color. For ex: Ragsdale High School logo or tiger printed on the brick for the Senior Graduation Memorial brick
- See if American Flag can be printed in color on the brick for Military Memorial brick

Johnson stated when we apply for the PARTF grant we will need letters of support from the Parks & Recreation Committee and the Town Council. We plan to do a Resolution of Support at the November Parks & Recreation Committee meeting.

We will also need letters of support from Civic Groups such as Rotary Club, Civitans and Lions Club. It will also be beneficial to have letters of support from individuals, businesses and local politicians. Johnson will draft a sample letter and get to the Parks & Recreation members so they will have something to show to prospective supporters.

The Committee Members discussed the brick donation program. Fred Kelly made a motion that the Parks & Recreation Committee donates a brick to the Wrenn Miller Park in honor of their committee and each committee member split the cost. Al Bartko made a second to the motion. The motion passed by unanimous vote. Straughn said he will contact each committee member to get a consensus of what should be printed on the brick.

#### 4. Announcement of Community Events:

- October 2, 2011 – Bicentennial of Richard Mendenhall House – Carol Brooks of the Jamestown News and member of the Historic Jamestown Society was present. She said that the event was a great event; however they had hoped for higher attendance.
- October 15, 2011 – Jamestown Swing – The Parks & Recreation committee suggested having a booth at this event and selling bricks to the public. Chuck Smith said the Jamestown Park was going to have a booth and we could have the brick sponsorship forms at that booth.
- October 21, 2011 – JBA Haunted Ghost Tour – 7:00 pm – 8:30 am at the Jamestown Library and the Mendenhall Plantation – Free event
- October 22, 2011 – Litter Sweep Fall 2011 – 9:00 am meet in the Food Lion Parking lot. Ragsdale High School Key Club to participate.

5. Other Business – Chuck Smith presented the August Golf Course report prepared by the Jamestown Park Director of Golf, Michael Hutcheon. Hutcheon will give monthly report at all future Council meetings. The first report dealt with revenues. Next month's report will deal with expenses. The Park & Recreation Committee discussed the rounds of golf played and how Jamestown Golf Course compared with other golf courses in the area.

Smith reported that Hutcheon has sold all the advertising available on signage and the Tee Marker sponsorships.

The Committee discussed briefly the topic of a management company taking over the operation of the Golf Course. The members were not in favor of this. They felt any presentation by a management company or consultant should come before the Parks & Recreation Committee before it goes to the Council. Smith advised that Roger Watson, Golf Consultant, is scheduled to give a presentation to the Council at the November 15, 2011 meeting.

Smith stated he contacted the National Golf Foundation that did the study of the golf course in 1992. He hopes they can do an update of this report and give a presentation to the Council. Kelly felt we should wait a year and give the Golf Course a chance to produce. The course has been torn up a lot of last year.

Still under other business, Deepa Reddy wanted to thank whoever puts up the American Flags along Main Street. Her sister is stationed in Afghanistan and seeing the Flags always makes her proud. The Parks & Recreation Committee members thanked Deepa for her sister's service to this country.

The next meeting date is 11/7/11.

Fred Kelly made a motion to adjourn the meeting. Shanna Moore made a second to the motion. The motion passed by unanimous vote. The meeting ended at 7:25 pm.