

Special Meeting of the Town Council
October 4th, 2010
Council Chambers
5:30 pm

Minutes and General Account

Special meeting of the Town Council, October 4th, 2010, Council Chambers, Town Hall

Council Members Present: Mayor Volz, Council Members Nixon-Roney, Thomas, Gray and Ragsdale

Staff Present: Kathryn Billings and Chuck Smith (minutes recorded by Town Manager and typed by Town Clerk)

Visitors Present: Keith Lackey, Cheryl Harvey, Chris Mattern, Julia Rayborn, Buddy Mann, Mark Scott, Pat Mattern, Lynn Montgomery, Wes Cashwell, Carl Galloni, Deloris Dewey, Alan Dewey, Jim Rayborn, Ed Ingle

1. Call to Order – Mayor Volz called the meeting to order.
2. Council Member Frank Gray made a motion to go into Closed Session to discuss a personnel matter. Council Member Will Ragsdale made a second to the motion. The motion passed by unanimous vote.

The Council recessed to the Office of the Town Manager to conduct the Closed Session.

-----Closed Session -----

Council Member Georgia Nixon-Roney made a motion to go out of Closed Session and resume the Regular Session of the meeting. Council Member Thomas made a second to the motion. The motion passed by unanimous vote. The Regular Session resumed in the Council Chambers. Mayor Volz stated the Town Charter directs the Mayor and Town Council to seek and appoint a Town Manager. It is the responsibility of the Town Council to make this appointment.

Council Member Nixon-Roney made a motion to approve a Memorandum of Understanding between the Town of Jamestown and Charles E. Smith as stated below:

The Town of Jamestown extends an Offer to Charles E. Smith to be hired as Town Manager effective January 1, 2011. At a rate of \$82,500.00 per year with a vehicle allowance of \$550.00 per month. All of the benefits allowed to the Town employees shall be conveyed to the Town Manager through the Personnel Manual. Three (3) months of severance pay equal to the current rate of pay shall be offered upon termination of the Town Manger without just cause. The Town Manager shall provide sixty (60) days notice of resignation.

Council Member Thomas made a second to the motion. The motion passed by unanimous vote. Each Council Member expressed their support for their hiring decision.

Council Member Brock Thomas made a motion to adjourn. Council Member Frank Gray made a second to the motion. The motion passed by unanimous vote and the meeting adjourned at 9:05 pm.