

Special Meeting of the Town Council
December 14, 2015

Council Chamber
5:00 pm

Minutes & General Account

Council Members Present: Mayor Volz, Council Members Thomas, Montgomery, Ragsdale.
(Council Member Nixon-Roney absent)

Staff Present: Chuck Smith & Martha Wolfe

1. Call to Order – Mayor Volz called the meeting to order.
2. Closed Session – Per G. S. 143-318.11 (5) discussion of employment contract – Council Member Ragsdale made a motion to go into closed session to discuss the evaluation of the Town Manager. Council Member Montgomery made a second to the motion. The motion passed by unanimous vote.

The Town Manager and the Town Clerk were excused from the meeting.

----- Closed Session -----

Council Member Ragsdale made a motion to go out of closed session and resume the regular meeting. Council Member Thomas made a second to the motion. The motion passed by unanimous vote.

The Town Manager and Town Clerk were called to rejoin the meeting.

3. Resume regular session – Mayor Volz stated through the evaluation process the idea of a mission/vision statement for the Town has been discussed. As Council Members rotate off the board, having this mission statement maintains the type of integrity we want for the staff and the Council to preserve. Mayor Volz stated during the first of the upcoming year, the Council will work with the Town Manager on a mission statement and goals.

The following were discussed as possible goals for the Town Manager:

- Golf Course
- Infrastructure
- Increase water allocation with PTRWA
- Succession Planning
- Long Term Strategic Planning

However, it was stated the newly elected Council and the Town Manager should work together on the mission statement and the goals for the Town Manager. The 360° Performance Evaluation conducted this year of the Town Manager was to provide him with information.

The Town Manager stated he likes the idea of Council directive goals. He would like direction from the Council as to where they would like to see the Town in 5, 10, 15 years as far as growth, water/sewer, etc. He can then give the Council his monthly/quarterly (Council's decision) report showing how he is working toward those goals. Smith said we have over 4 million dollars in projects on-going presently.

Due to another obligation, Council Member Thomas said he would have to leave shortly. In order to conduct a vote with the necessary quorum present, Council Member Ragsdale made a motion to give the Town Manager a 1.5% COLA increase and a 2% merit increase for the fiscal year 2015-2016. This increase to be effective as of the date of the fiscal year July 1, 2015. Council Member Thomas made a second to the motion. The motion passed by unanimous vote. Council Member Thomas was excused from the meeting.

Council Member Ragsdale made a motion to adjourn. Council Member Montgomery made a second to the motion. The motion passed by unanimous vote. The meeting ended at 6:28 pm.