

Regular Meeting of the Town Council  
December 16, 2008  
Minutes & General Account

Regular meeting of the Town Council, December 16, 2008, Council Chambers, Town Hall.

Council Members present: Mayor Volz, Council Member Thomas, Nixon-Roney, Gray & Lain

High School Representative – Denzell Faison

Staff Present: Kathryn Billings, Judy Gallman, Matthew Johnson, Chuck Smith, Martha Wolfe, Beth Koonce, Town Attorney

Visitors Present: Raymond Pifer, Jennifer Johnson, Carol Brooks of the Jamestown News, Jennifer Smith

1. Call to Order – Mayor Volz called the meeting to order.
2. Invocation – Mayor Volz called for a moment of silence.
3. Approval of minutes from November 18, 2008 meeting – Council Member Gray made a motion to accept the minutes as presented. Council Member Thomas made a second to the motion. The motion passed by unanimous vote.
4. Public Comment Period – No one registered to speak.
5. Resolution Approving Official Depositories – Judy Gallman stated that a Resolution is already in place that lists the approved banks in which the Town of Jamestown may do business. This Resolution is requested to add an additional bank to the approved list. Said bank is Community One Bank located at Guilford College Road and Hilltop Road.

Council Member Thomas made a motion to approve the Resolution as presented. Council Member Gray made a second to the motion. The motion passed by unanimous vote.

(Insert Resolution)

6. Resolution to Exempt the “Technical Standards and Specifications Manual” Update Project from the Mini-Brooks Act – Kathryn Billings said there is a requirement from the State Statues that requires the Town to make certain considerations regarding engineers and architects. When we need the service of an architect or engineer, the town must seek qualified services and select an engineer or architect first on the basis of qualifications and secondarily on cost. In this particular project, the total cost will be less than \$30,000.00. This Resolution will allow us to send this project to several (6-7) engineers asking them to give us an actual cost.

The particular project is to rewrite the technical standard & specification manual for the Town of Jamestown. The standards are in reference to streets, curb & gutters, sign, water & sewer projects etc. This is very technical in nature and we will need an engineer to help us with this process. This Resolution is an exemption for just this one project.

Council Member Thomas made a motion to accept the Resolution as presented. Council Member Lain made a second to the motion. The motion passed by unanimous vote.

(Insert Resolution)

7. Appointments to the Parks & Recreation Committee – Kathryn Billings said we established this committee two years ago. The term was set for a two year term. We have selected two new members and recommend re-appointment of the other members. In 2009, this Committee will work on the design for the Community Park to be developed across the street from the Town Hall, the Pedestrian Master Plan and the Deep River Greenway Trail.

Council Member Gray made a motion to accept the following appointments to the Parks & Recreation Committee for a two year term to expire December 2010.

Marla Kurzec, Fred Kelly, Tom Tervo, Linda Schumacher, Will Ragsdale, Al Bartko, Lynn Patterson, and Lynn Tice as an alternate.

Council Member Nixon-Roney made a second to the motion. The motion passed by unanimous vote.

8. Financial Statement – Judy Gallman highlighted the following financial summaries as of November 30, 2008. The Town has just over \$6,000,000.00 in cash & investments; of that amount just slightly under \$2,000,000.00 is reserved for Randleman Dam & Powell Bill Street improvements. Funds are held at NCCMT, High Point Bank, NewBridge Bank & BB&T.

The total town debt as of November 30, 2008 is just over \$1,200,000.00. At the end of November, the town should be at 41% of the budget. Funds are as follows:

- In the General Fund revenues are at 47% and expenditures at 37%.
- In Water-Sewer Fund revenues are at 36% (Adams Farm revenue not reflected in this amount) And expenditures at 32%
- Randleman Dam revenues are at 64% (investment income) and expenditures at 17%.

Regarding the monthly statement, Gallman pointed out that the Town made its final payment on the audit; we did purchase the one lot to be developed into a Community Park. The Town will be reimbursed for a portion of this from the PARTF grant.

We purchased a new blower (to replace the one stolen), and some yardage markers for the golf course. We also purchased a tractor to replace the one stolen. We received enough money from the insurance proceeds to purchase the blower & tractor. A payment was made on the new water line project.

9. Public Comment Period – No one registered to speak.

10. Other Business –

Mayor Volz complimented Carol Brooks of the Jamestown News for the article which was recently published in the Jamestown News about the Piedmont Triad Water Authority and the Town's Water Authority Representative, Charlie Jones.

Council Member Lain asked if the Town has heard anything about a groundbreaking ceremony for the new middle school. Billings said to her knowledge nothing is planned. The Town is still working with the School Board on the design plans for the water/sewer. Plans have not been approved as of this date.

Council Member Gray asked when the Forestdale water line will be complete. Billings said we let a new contract for a new section of water line on Brookdale which was started last week. This is the final piece of the project. We did re-bid this last part.

Mayor Volz thanked Martha Wolfe for all her hard work on the Christmas Parade. It was a great parade. He also thanked Chuck Smith & his department for getting the Christmas Banners installed on Main St.

Still under other business, Denzell Faison said he will not be able to attend the January Council meeting. He will be attending the Inauguration Ceremony in Washington D. C.

Council Member Gray made a motion to adjourn. Council Member Thomas made a second to the motion. The motion passed by unanimous vote. The meeting ended at 6:20 pm.