

Special Town Council Meeting  
July 25, 2011  
8:30 am

Minutes & General Account  
Special meeting of the Town Council, Council Chambers, Town Hall

Council Members present: Mayor Volz, Council Members Nixon-Roney, Thomas and Gray (Council Member Ragsdale absent)

Staff Present: Chuck Smith, Judy Gallman, Paul Blanchard, Martha Wolfe and Beth Koonce, Town Attorney

Visitors Present: Gene Bridgers, Tom Tervo, Carol Brooks of the Jamestown News and Pat Mattern

1. Call to Order – Mayor Volz called the meeting to order.
2. Approval of minutes from the June 17<sup>th</sup>, 2011 Special Council meeting. Council Member Nixon-Roney made a motion to approve the minutes from the June 17, 2011 Special Council meeting as presented. Council Member Gray made a second to the motion. The motion passed by unanimous vote.

Approval of minutes from June 20, 2011 Council/Planning Training Session. Council Member Nixon-Roney made a motion to approve the minutes from the June 20, 2011 Council/Planning Training Session as presented. Council Member Gray made a second to the motion. The motion passed by unanimous vote.

Approval of minutes from the June 21<sup>st</sup>, 2011 Regular Meeting. Council Member Nixon-Roney made a motion to accept the minutes as presented from the June 21, 2011 Regular Council meeting. Council Member Thomas made a second to the motion. The motion passed by unanimous vote.

Approval of June 27<sup>th</sup>, 2011 Special meeting. Council Member Nixon-Roney made a motion to accept the minutes from the June 27<sup>th</sup> 2011 Special meeting as presented. Council Member Gray made a second to the motion. The motion passed by unanimous vote.

3. Discussion of recreation staff – Chuck Smith stated we are adding a position to the Position Classification and Pay Plan. A vacant position already existed in the recreation department. The recreation department is budgeted for 2 full-time staff and 1 part-time staff. At present, we have employed 1 full time staff and 1 part-time staff. Adding this position gives us another level over the recreation department for supervisory position. We have someone internal that is interested in this position. We hope to promote from within.

Council Member Gray made a motion to approve the Recreation Supervisor classification. Council Member Thomas asked if the money for this position was already in the approved budget. Smith said that we had budgeted for that vacant position and this will not increase the salary line item. Council Member Thomas made a second to the motion. The motion passed by unanimous vote.

4. Reappointment of Planning Board members – Mayor Volz stated that the terms of Kerry Miller and Eddie Oakley are to expire in August, 2011. Both members are eligible for reappointment and have expressed the desire to continue to serve on the Planning Board. Council Member Gray made a motion to reappoint Kerry Miller and Eddie Oakley to serve a 5 year term. Council Member Nixon-Roney made a second to the motion. The motion passed by unanimous vote.
5. Reappointment of Board of Adjustment members – The Town Clerk stated that the terms of Ed Stafford, Mike Stamey and Wes Scott are to expire August 2011. All members have been contacted and agreed to serve another 3 year term if the Council so desires. Council Member Nixon-Roney made a motion to reappoint Ed Stafford, Mike Stamey and Wes Scott to serve another 3 year term on the Board of Adjustment. Council Member Thomas made a second to the motion. The motion passed by unanimous vote.
6. Budget amendment – Judy Gallman presented budget amendment #1 regarding Gibson Park. Gallman stated that this is the second cut made by Guilford County to the Gibson Park budget. The first budget cut was proposed as part of the budget Council approved. That budget cut by Guilford County necessitated a reduction in force at Gibson Park. One position will be eliminated due to the cuts by the County.

In the approved budget the administrative fee for Jamestown was cut to 7% by the County. The Council did not approve this decrease in our contract with the County. Gallman stated that part of this budget amendment adjusts the rate back to a 10% administrative fee for the Town of Jamestown. The County is also taking over payment of some of the utilities at Gibson Park. However, the combination of these two changes actually cuts Gibson Park's budget by approximately \$15,000.00.

Smith stated from when we first started working on the budget, Gibson Park has had over \$50,000.00 cut from their budget by Guilford County. This necessitated a reduction in force and possibly closing Monday, Tuesday and Wednesday. Per Smith, the County was aware of the ramifications of these cuts prior to their decision.

Council Member Nixon-Roney made a motion to accept Budget Amendment #1. Council Member Thomas made a second to the motion. The motion passed by unanimous vote.

7. Appoint Council Liaison to the Planning Board – Mayor Volz stated as a result of the Planning Board/Council Training Session, to better communications between the two Boards, it was suggested to appoint a Council Member to be a liaison between Planning Board and the Council. Mayor Volz asked Council Member Frank Gray to accept this role. Likewise, Planning Board Members Kerry Miller or Eddie Oakley will serve as a Planning Board liaison to the Council.

Council Member Gray made a motion to adjourn. Council Member Thomas made a second to the motion. The motion passed by unanimous vote. The meeting ended at 8:40 am.