

Regular Meeting of the Town Council
June 16, 2009
Minutes & General Account

Regular meeting of the Town Council, May 19, 2009, Council Chambers, Town Hall

Council Members Present: Mayor Volz, Council Member Thomas, Nixon-Roney, Gray & Lain.

Staff Present: Kathryn Billings, Judy Gallman, Matthew Johnson, Chuck Smith, Michael Hutcheon, Martha Wolfe, Beth Koonce, Town Attorney.

Visitors Present: Roy Whitesell, Kerry Miller, Phil Mikles, Lawrence Straughn, Buddy Mann, Kim Morgan, Gerald Green, Jeff Greeson, Carol Brooks of the Jamestown News, Casey Mott, Sam Wilson, Sid Mayfield, Beth Seagraves of the News & Record.

1. Call to Order – Mayor Volz called the meeting to order.
2. Invocation – Mayor Volz called for a moment of silent prayer. Council Member Lain asked that we include a moment of silent prayer for our citizen that lost his life in a fire yesterday.
3. Approval of minutes from May 19, 2009 meeting. Council Member Nixon-Roney made a motion to approve as presented. Council Member Gray made a second to the motion. The motion passed by unanimous vote.
4. Public Hearing on Adoption of the Town of Jamestown Land Development Ordinance – Matthew Johnson stated the Land Development Committee has been working on this Ordinance rewrite for about 18 months. Johnson requested opening the Public Hearing, but delay the adoption process until the July meeting. The final Land Use Ordinance will be published on-line for the public to view.

Gerald Green, GreenPlan Inc., consultant on the project was present. Mr. Green gave a presentation covering the basics of the Land Use Ordinance. Green thanked the Citizen Committee and Town staff for all their hard work on preparing this ordinance.

Mr. Green said his Planning Staff consisted of:

- GreenPlan Inc.
- Shuford Planning Services
- Mary Webber Landscape Architect

Green stated the primary goal was to incorporate the principals of the Land Development Plan recently adopted by the Town of Jamestown. He highlighted some of the principals of the 2020 Land Development Plan:

- Move from strip development to activity centers
- Move from separation of uses to mixed use development which encourages walking
- Move from conventional development to cluster development (more efficient use of land)

Green continued to highlight some of the Land Development Ordinance Goals:

- Preserve small town character and sense of place
- Provide pedestrian connection and amenities

- Protect and enhance existing neighborhoods
- Provide standards to ensure appropriate commercial development
- Provide tools to encourage redevelopment
- Establish standards to enhance downtown development
- Update & clarify regulations and standards
- Make the Ordinance user friendly

Contents of the Ordinance:

- Zoning districts
- Subdivisions
- Landscaping
- Open Space
- Parking
- Signs
- Environmental Standards

The proposed new zoning districts are as follows:

- Agriculture (AG)- minimum 5 acres lot size
- Single Family Residential (SFR)
- Residential/Main Street Transitional (R/MST)
- Commercial/Main Street Transitional (C/MST)
- Main Street Periphery (MSP)
- Main Street (MS) – downtown – 30% reduction in parking requirements
- Civic (CIV) – institutional uses (schools, churches)
- Commercial (C)
- By-pass District – BD (future bypass area)
- Industrial (IND)

The new overlay districts allow for mixed uses:

- Traditional Neighborhood Development (TND)
- Cluster Development Overlay District (CDO)
- Scenic Corridor Overlay District (SCO)
- Campus Overlay District (CO) (GTCC Master Plan)

The Ordinance displays permitted uses that comply with the zoning district standards and are approved at the Staff level. Uses that require additional standards are approved at the Staff level. Uses that involve conditional uses are issued by the Town Council. (Ex: Adult businesses, Manufacturing, Wireless Communication categories, etc.)

Mr. Green continued to give an overview of the proposed Ordinance. There is a provision for building and lot type standards which establish standards for the buildings and lots permitted in each zoning district. Graphics are included in this section.

The subdivision regulations are divided into Minor and Major subdivisions. The Minor subdivision consists of less than 4 lots with no infrastructure and approved by the Planning Department. The Major subdivisions are all other subdivisions. The preliminary plat is approved by the Technical Review Committee and the final plat approval by the Planning Department.

The Landscape standards used the exiting standards as the basis. Tree Preservation is a major goal. The biggest change in these standards is the buffer requirements between zoning districts and parking area. There is not always a requirement for a buffer between uses and between zoning districts. The idea is to create interconnectivity.

Open space standards are required for 8 or more residential units and all commercial development. There is a provision for a fee-in-lieu whereby a property owner may pay a fee-in-lieu of open space. The payment is made to the Town for development or acquisition of open space.

Parking standards provide for minimum and maximum parking spaces required. The significant change in this standard is the reduction of parking requirement for downtown. There is also the addition of 5% bicycle parking. On street parking is allowed for residential parking requirement.

There is no change in the sign regulations as this section was adopted last September.

The environmental regulations did not change a great deal. (Flood Damage Prevention, Watershed Protection & Erosion and Sedimentation Control)

Green stated the new Land Use Ordinance will not affect existing structures; it will apply to future development. Green stated there is an additional article, "Nuisance Abatement and Property Management". This allows the Town to force property management nuisance abatement within the Town and the ETJ.

The multi- family usage includes Townhouses, Condominiums and Apartments. Multi-family is allowed at appropriate locations near downtown major streets and within mixed use area, transitional zoning and commercial districts.

The Ordinance allows for small scale multi-family up to 8 units permitted in the single family residential district with additional standards. The design standards state the building must look like a single-family home or townhome. The materials used must be similar to the single family homes on the street. The multi-family structure must have the same roof pitch and use the same building materials. Plans and color renderings must be submitted as part of the application.

Notification will be made to all property owners within a 250' area and only one of these small scale developments are allowed within 1500' of another multi-family development. Green said the question for Council and the citizens of Jamestown is where will these multi-family units be allowed. Again, the multi-family units can be townhomes, condominiums or rental apartments within the single family residential district. Per Green, there are pluses and minuses to rental apartments.

Pluses are affordable housing and low maintenance for the occupant. Minuses are often that the rental properties are not managed well and they change the character of the neighborhood. This is a change for the Town of Jamestown. Presently, multi-family units are allowed only with a request for a Special Use Permit which can only be issued by the Town Council after a Public Hearing.

Home occupations are permitted with limitations just as they are in the current ordinance. The restrictions include:

- No more than 1 attached 4' sq. ft. sign
- Owner plus one full time employee (non-resident)
- No retail sales
- Maximum of 25% of gross floor area of dwelling unit may be used as home occupation

- Only 1 vehicle principally used in connection with the occupation allowed
- Cannot create noise, vibrations, glare, fumes, odors, electrical interferences or traffic
- One additional off street parking space shall be provided
- Must apply for a Home Occupation permit

Green opened up the presentation for questions;

Buddy Mann, 100 Ragsdale Ct., asked regarding the By-Pass District, the State has some control over the Bypass area. How will the Town control that By-Pass District? Green referred to the preliminary zoning district map. The Town has designated one area as the By-Pass District (BD) located between Vickery Chapel Rd. and High Point Rd. This district provides for appropriate locations along the By-Pass and appropriate scaled development. The Ordinance includes standards that require certain types of development, set back requirements, location of building on lots, location of access points and other features that ensure the developer will maintain the character of Jamestown while maintaining the ability of the By-Pass to move traffic. The Town Council will need to review any request for rezoning in the BD very carefully.

Mayor Volz asked for any other comments from the Public. The Mayor said the Ordinance will not be voted on until the July meeting in order to allow another month for all to review.

Mayor Volz opened the Public Hearing to the Council. Council Member Nixon-Roney had a question regarding the small multifamily units. The restriction is 4 units on one acre up to 8 units on 2 acres. These multifamily developments must be at least 1500' from each other. She questioned if someone could in a relatively small amount of land construct several multifamily developments. Green repeated that the units would have to be 1500' from each other; which is just over a ¼ mile from each other. Council Member Nixon-Roney felt it seemed a small amount of space between developments.

Council Member Nixon-Roney asked for clarification regarding the Home Occupation Permit. The owner must live in the residence. Green said it is a requirement that the Home Occupation be conducted by the resident of the dwelling with a maximum of 25% of the gross floor area of the dwelling. They may have 1 full time employee. This is a fairly standard requirement throughout North Carolina.

Council Member Nixon-Roney asked regarding subdivision approval, the ordinance as written states any subdivision approval will be approved by a Planning Committee; however the Town Council does not vote on it. Green said the reviews of subdivision plans are very technical in nature and it is the responsibility of the Technical Review Committee to be sure that subdivision plans meet all the required standards. The Technical Review Committee is made up of the Planning Staff, the Public Service Director, the Town Manager and a representative from the Planning Board. Per Green, there is no leeway on the standards either you meet them or you don't.

Mayor Volz said we can continue this Public Hearing until the July meeting without any further advertisement. Council Member Lain made a motion to continue the Public Hearing until July 21, 2009 regarding the Land Use Ordinance. Council Member Nixon-Roney made a second to the motion. The motion passed by unanimous vote.

5. Public Hearing on Proposed 2009/2010 budget for the Town of Jamestown and Approval of Budget Ordinance for 2009/2010 – Mayor Volz presented a Power Point presentation giving an overview of the proposed budget. Mayor Volz stated the staff and employees have worked hard to create a budget that meets the goals and services that we as a community have grown to enjoy.

Mayor Volz began the overview:

2008-2009 budget was approximately 7.5 million. The 2009-2010 budget is \$6.7 million. This is approximately a \$700,000.00 difference from last year. This represents over a 9% decrease from last year's budget.

To following actions were taken to trim the budget:

- Eliminated temporary and part time positions
- Renegotiated service contracts
- Combined sanitation pickup schedules
- Adjusted operating hours
- Postponed Capital projects
- Adjusted employee schedules & responsibilities
- Reduce vehicle hours
- Debt service reduced

Mayor Volz said the Town will experience a decrease in the General Fund revenue which includes:

- Powell Bill reduced 11%
- Local Sales Tax Reduced 12%
- Interest income reduced 26%
- Gibson Park funding reduced 5%

The Mayor stated the 2009-2010 budget requires no change in the current tax rate of .37¢ per one hundred dollars of evaluation.

A challenge for the Town is the increase in sewer charges, water charges and reduced earnings on investments. In water/sewer revenues, the City of High Point is going to charge the Town 5% more for the water we purchase. High Point treats the Town's sewer and they are going to increase this rate by 25% effective Oct. 1, 2009.

The Randleman Dam Reservoir is full. The Filtration Plan is about 8 months away from completion. We envision some great rates and plenty of water when this opens up.

Services that will remain as usual, no decrease in services:

- Street lighting
- Water/sewer services
- Leaf collection
- Garbage collection
- Yard waste collection
- Law enforcement
- Fire protection
- Parks & recreation

In Recreation Facilities, Matthew Johnson was awarded a PARTF grant to create a Center-City Park. The Town will soon purchase two (2) lots across the street from the Town Hall. Plans are to develop a passive park which will grace the entrance to Town. The Town contributes to the Jamestown YMCA, Jamestown Library and the Historic Society. The Town maintains the Town properties and the library grounds.

The Town continues to install new sign posts along Main Street and Guilford Rd. One bench has been donated through the Town streetscape program and this program continues to grow.

The Town continues its contract for fire protection with Pinecroft-Sedgefield Fire Department. Law enforcement and animal control services are contracted with Guilford County. The Town continues to partner in the Randleman Reservoir.

In conclusion, Mayor Volz thanked the Town Manager, Town Staff and Town employees for doing a wonderful job.

Mayor Volz opened the Public Hearing to the community for questions and comments.

Buddy Mann, 100 Ragsdale Ct., asked when the Randleman Reservoir opens up will the customer's cost for water go up or down. Billings stated cost per unit will go down, but we do not have a figure that factor in the capital expenses. Mr. Mann asked if the \$80,000.00 was our annual cost for Randleman. Billings said this amount reflected operating costs and reserves for future debt payment. This project will not affect the tax rate.

Mann asked about the golf course. Has it made money this year? Gallman said it is hard to predict year end. There are still expenditures at the golf course. Billings said we will have more expenditures than revenue at the golf course. Billings said when we get the yearend figures for the golf course; we will give this information to Mr. Mann. Mann commented on the recent TV commercial for the golf course. Billings said this commercial will air for 6 months.

Mayor Volz asked if there were any other comments from the community. There being none, Mayor Volz opened up the floor for Council discussion of the prospective budget.

Council Member Thomas thanked Judy and the staff for the work they have done. Also, he would like to get some input from his fellow Council Members about the merit increase. Council Member Thomas said he sees others losing their jobs, pay cuts, etc. Again, he requested feedback from the Council on the merit raises for the Town employees.

Council Member Gray said the Council asks Ms. Billings to do a complex job. We ask her to maintain and keep our Town in top shape and she does an outstanding job of that with the assistance of an outstanding staff. Council Member Gray sees the Town Employees working at nights, cold weather, and hot weather with little thanks. Per Council Member Gray, we need to provide Billings with the tools to do her job and he sees merit awards as one of those tools. Where she sees that dedication, we need to allow her to honor that employee. He would like to leave the merit awards in the budget and allow the Town Manager the discretion to administer it. We need to thank the employees for the job they have done. This is a tool the Town Manager needs to have in her possession.

Council Member Nixon-Roney stated she agrees with everything Council Member Gray said, but that is frankly the easy popular position. She feels our job is not to be the popular person. In her line of employment she sees pay cuts, etc. While this is not a huge amount of money it is enough when put together collectively it could make a difference in the budget.

Council Member Lain said he is struggling with this too, especially since he was a former Town employee. When he was a Town employee good planning allowed funds to be there to reward the employees. Times are tough; the Town has a lot of Senior Citizens which are not receiving a Cost of

Living Raise. Council Member Lain agrees with Council Member Nixon-Roney. It is not a lot of money, but we may need it someplace else.

Council Member Gray said the amount while not insignificant is not the actual amount that would be spent. Billings would allocate where there was special effort and recognize that employee. Council Member Gray said it is not the employees' fault that we are in a bad economy. He sees that dedication and devotion of our employees on a daily basis. He looks at the human factor.

Council Member Thomas said we are stewards of the Town's money and he does not feel it is in the best interest of the Town to include a merit increase in the budget. Mayor Volz commented these are tough times. We ask our employees to stick with us and stick with the program to make it through this year.

Council Member Thomas made a motion to remove merit increased from the budget. Council Member Nixon-Roney made a second to the motion. The motion passed by a 3 – 1 vote with Council Member Gray voted nay.

Mayor Volz directed the Finance Director to take that money and re-mix it back into the system. Also, look at what the cost might be to participate in the Main Street Small Town program. Council Member Thomas would like to earmark some of that money for the Main Street Small Town program. Council Member Gray asked for clarification if we are voting on the budget based on the amendment. The Town Manager said we need to be specific about the dollars and what line it comes out of and where it is going to be placed. We provided the figure of \$16,365.00 to back out of the salary line items and spread through the General fund and the Water/Sewer fund. To balance the budget, we either need to reduce estimated revenues or if you want to still spend the money and add it to an additional line item. If it is done in expense it will not change the total of the budget. But we need to know where you want to spend it. Judy Gallman said we are restricted for Gibson Park as this budget has already been approved by Guilford County.

Council Member Thomas asked if there was a "slush" fund we could put the funds in and have available if we pursue the application process for the Main Street Small Town Program. Then if we are selected, we would have funds to pay for the program.

The Town Manager explained that the application process would be during this fiscal year. We would not be called on to spend money until the 2010-2011 year if selected. This year's budget would not require any funds for the Main Street Small Town Program. Billings said her understanding is that the Small Town Program runs between \$4000.00 and \$5000.00. This amount could be built in the 2010-2011 budget. It is not necessary to have a reserve for this. For this year, it will require the Town staff's time, effort and expertise to go through the application process.

Council Member Nixon-Roney made a motion to take the money earmarked for merit increase and move it to the reduction of water/sewer and sales tax estimated revenues minus the Gibson Park Budget totaling \$14,750.00. Council Member Thomas made a second to the motion.

The motion passed by unanimous vote.

Council Member Thomas made a motion to approve the amended 2009-2010 Budget Ordinance in the amount of \$6,724,656.00. Council Member Gray made a motion to approve. On a roll call vote:

Council Member Thomas voted aye

Council Member Nixon-Roney voted aye

Council Member Gray voted aye
Council Member Lain voted aye.

The motion passed by unanimous vote and the 2009-2010 Budget was approved.

6. Public comment period – No one registered to speak
7. Set public hearing date regarding special events ordinance – Kathryn Billings stated she and the Planning Director have been working on this Ordinance for months in anticipation of an event that would require the Town to have a Special Event Ordinance. The Town does not have such an ordinance on the books. The Town Attorney has reviewed and presented a Special Event Ordinance for the Council to consider. Billings said if we want to move quickly due to the timing of the event, we must advertise a 10 days notice of the Public Hearing. Billings said we can publish the Public Hearing in the High Point Enterprise Thursday morning and hold the Public Hearing on June 29th, 2009. If we use the Jamestown News due to the publication date, the Public Hearing would be held on July 7th, 2009. The special event is scheduled for August 15, 2009.

The Town Attorney stated that Cookie & Matt did an excellent job getting an Ordinance for her to review. Koonce stated the staff as a whole does an excellent job of cutting down the time she has to spend reviewing documents, thus saving the Town money. Koonce presented the final draft of the Special Events Ordinance.

In order to have a special event in Jamestown one would need to file a permit application with the Town Manager. The Ordinance gives the Town Manager quite a bit of leeway in deciding if a permit is required. The application list what things will be required including but not limited to police, fire protection, and EMT services.

Also, there is a new section for the Town which would allow the public consumption of alcohol in certain designated areas with certain rules. The Town Attorney stated if any amendments are required in the future; the Council has the authority to do that.

Billings said the reason that time is of the essence is that this special events ordinance needs to be in place before she can sign any ABC permit. Koonce stated at present, the Ordinance for Jamestown states there is no public consumption of alcohol. This ordinance is still in place, this Special Events Ordinance will be in addition to the "No Public Consumption of Alcohol." The Town is not a partner in the ABC permit. The Town only grants permits for the Special Events.

Council Member Nixon-Roney said she would like to advertise in the Jamestown News, but if time is of the essence, then we need to hold the Public Hearing as soon as possible. Oggie Overman of the Jamestown News echoed the statement that time is of the essence and to advertise the Public Hearing in the High Point Enterprise.

Council Member Nixon-Roney said in reviewing the ordinance, she noticed that the Town Council does not have the authority to approve the special event. She would like to see a change where the Council could vote instead of one person being responsible for it. Billings said that the Ordinance states that the Council has the responsibility to decide whether the Town will sponsor of an event. The Town Council may waive cost recovery for special events conducted by non-profit organizations. There is a list of four (4) criteria that must be met in order to be exempted.

Council Member Thomas asked if the “term designee” could be a committee. The Town Attorney said the idea was more of an assistant Town Manager. Koonce said the Ordinance can be changed. However, for the most part, a special event is not something the Town Council would necessarily want to be intimately involved in deciding whether or not the permit should be issued. This will also slow down the process of the application.

Koonce suggested approving the Ordinance and if the Council finds it is not working as written, we can amend it. The way the Ordinance is structured, the process is stream lined. The Town Attorney said she will put together a time line to demonstrate to the Council how the process would work.

Council Member Gray made a motion to post the Public Hearing on the Special Events Ordinance on Monday, June 29th, 2009 at 7:00 pm at the Town Hall. Council Member Nixon-Roney made a second to the motion. The motion passed by unanimous vote.

8. Selection of consultant for the Jamestown Park & Golf Course Master Renovation Plan. Kathryn Billings stated that two (2) years ago we surveyed our citizens to determine the interest in recreation services provided by the Town. The golf course received high marks. However, golfers stated that there are needed improvements at the golf course. Most of the features at the golf course have surpassed the normally expected life of golf course infrastructure. I think we owe this long life to the (2) two fine golf course superintendents and the outstanding staff they have employed over the last 35 years. Per Billings, Jay Gardner treats the course as if it is his personal course. Gardner was not present at this nightly meeting, because he was working at the course. There was a major break in the electrical system and Gardner has been at the course day and night trying to solve the problem.

The Town is beginning the process of the renovation plan for the Jamestown Golf Course. Initial plans include citizens’ participation in the process by attending community meetings and creating a citizen task group to work with the staff and golf course consultant to determine scope and priority of needed repairs. As well as replacement and renovation of electrical, irrigation, pump & drainage system, tees, greens and bunker kinds of reconstruction. The course was constructed in 1973/1974 while very well maintained; portions of this infrastructure are in need of repair and renovation.

Over the last couple of months, our Town staff members, Jay Gardner, Michael Hutcheon, Judy Gallman and the Town Manager have interviewed five (5) consultants. This staff group chose what they considered to be the top 2 finalists. The Town held a community meeting on June 1st and Richard Mandell Golf Architects and Beau Welling Design both gave wonderful presentations to the community.

Per Billings, Jay Gardner received positive recommendations on both consultants. The proposal that is included in the budget just adopted by the Council includes funds to allow us to hire a consultant to work with staff, a Council appointed task committee as well as the community as a whole.

Staff recommends Richard Mandell. He more closely communicated his understanding of what Jamestown needs and the process of planning for the long term concerns. He has experience with other Municipal courses. He understands the budget constraints. He would help with prioritizing and phasing

Council Member Nixon-Roney asked if the cost was about the same. Billings said that is was, however, Richard Mandell’s quote was a fixed cost and Beau Welling was open ended on travel reimbursement, etc. Also, Mandell’s firm is located a little closer than the other.

Council Member Nixon-Roney stated the golf course is an asset that needs to be maintained. Council Member Lain stated he attended both presentations and while impressed by both, he agreed with staff recommendation that Richard Mandell was the best fit for Jamestown.

Council Member Lain made a motion to approve Richard Mandell as the consultant for the golf course renovation project. Council Member Gray made a second to the motion. The motion passed by unanimous vote.

9. Budget amendment request for contribution for Special Event – Judy Gallman stated each Council Member should have a letter from “Jamestown Swing” requesting funding in the amount of \$2500.00 plus a cost to produce banners in the amount of \$1962.00. This is a total request of \$4,462.00.

Gallman recommends a budget amendment to take funds out of Governing Body travel budget and transfer to the Recreation Department to cover a grant for this event. This will come out of the current budget year.

Council Member Nixon-Roney said she is a big proponent of this event. She is making a personal contribution. However, we just took away merit awards for the Town Employees. Is it hypocritical to give money to this special event? She requested feedback from the Council members.

Mayor Volz said this contribution would come out of this year’s budget. The whole purpose of it is to promote our Town and businesses as much as possible to bring additional revenue into the Town.

Council Member Nixon-Roney asked if these funds are funds not spent. Billings said they are funds designated for Council travel which have not been spent. At the end of the fiscal year, these funds would go back into reserves.

Council Member Thomas made a motion to accept the Budget amendment in the amount of \$4,462.00 for a grant for the “Jamestown Swing” event. Council Member Gray asked if there would be an update as to the non-profit status of the organization. Billings said that the group must have a non-profit status by June 30, 2009 in order to receive the grant from the Town. Council Member Lain made a second to the motion. The motion passed by unanimous vote.

10. Municipal Records Retention and Disposition Schedule Update – Judy Gallman said this is in regard to the Municipal Records & Retention Disposition Schedule updated by the Department of Archives & History. This Council is requested to adopt this document. It is a requirement of the NC State Statutes. It basically tells the Town when we can dispose of documents, records and the length of time records must be kept. The Town has approved this schedule many times; this is just the latest update.

Council Member Nixon-Roney made a motion to approve the May 19th, 2009 Municipal Records Retention & Disposition Schedule effective June 16, 2009. Council Member Gray made a second to the motion. The motion passed by unanimous vote.

11. Water Shortage Management Plan Revision – Chuck Smith stated he has updated the Jamestown Water Shortage Plan. There are some new criteria set forth by DENR and Water Resources. The updated plan is available at the Town Hall and on the Town Website. Smith said his purpose is to ask the Town Council to set a Public Hearing on July 21st, 2009 at the regular Council meeting to adopt these revisions.

Council Member Nixon-Roney made a motion to set the Public Hearing on the Water Shortage Management Plan revision on July 21, 2009 at the regular Council meeting. Council Member Lain made a second to the motion. The motion passed by unanimous vote.

12. Financial Statement – Judy Gallman presented the cash balance as of May 31, 2009 is \$5,867,130.70. The debt balance as of May 31, 2009 is \$892,719.01.

Revenues and expenditures should be at 92%.

- General Fund revenues – 85%
- General Fund expenditures – 75%
- Water/Sewer Revenues – 76%
- Water/Sewer Expenditures – 73%

On the detail financial statement, we applied for a PARTF grant reimbursement and will receive that soon. We will apply for the balance of that grant in the near future. The Town paid for some bathroom tile work at the Fire Station, banners, bench and security system at the Pro Shop.

13. Public Comment Period – Lawrence Straughn had signed up to speak, but he was not present. Casey Mott, 106 Old Gate Ct., took his place. Mott presented two (2) different versions of the poster designed for “Jamestown Swing”. Mott said that everything is coming together on the event. Mark Brazil recommended proceeds of the event go to a charity and the “WBP” campaign for the Ragsdale YMCA was mentioned. Brazil also made a donation in the amount of \$5,000.00 in tickets and packages that will be raffled off for contributions to the YMCA.
14. Other Business – Council Member Gray made a motion to adjourn. Council Member Lain made a second to the motion. The motion passed by unanimous vote. The meeting adjourned at 9:00 pm.