

Special Meeting of the Town Council  
CIP Work Session  
March 15, 2011  
6:15 PM  
Council Chambers

Minutes & General Account

Council Members Present: Mayor Pro Temp Nixon-Roney, Council Members Brock Thomas, Frank Gray and Will Ragsdale (Mayor Volz not present)

Staff Present: Judy Gallman, Matthew Johnson, Paul Blanchard, Martha Wolfe, Beth Koonce, Town Attorney. (Town Manager not present)

Visitors Present: Tommy Walls, Shirley de Long, Carol Brooks of the Jamestown News, and Beth Seagraves of the News & Record, Buddy Mann, Charles Dowdy, and Charles Jones

1. Mayor Pro Temp Georgia Nixon-Roney presided over the meeting in the absence of Mayor Volz. She called the meeting to order. The Town Clerk stated that Mayor Volz and the Town Manager are attending a County Commissioner's meeting and they will join us as soon as possible.
2. Council discussion of the Town of Jamestown Capital Improvement Program –Mayor Pro Temp Nixon-Roney stated this is a special meeting to discuss the CIP only. Mayor Pro Temp called on Judy Gallman to review the proposed CIP Program. Gallman stated that the Dept. Heads have prioritized the projects list into three (3) categories 1) Must do, 2) Should do and 3) Could do. Projects are listed in either the General Fund or the Water/Sewer Fund. Gallman distributed the proposed CIP program to the Council. Mayor Pro Temp referred to the CIP workshop held earlier in the month and stated in addition to prioritizing CIP projects, the Council must also identify how to budget for these CIP projects. Gallman stated that she calculated some projections of what she thought revenues would be over the next five (5) years. She looked at the fund balance. She has determined that we could pay for the water/sewer projects out of our operating budget and net assets without any problem. Council Member Ragsdale requested a copy of the Finance Officer's forecasting figures. Gallman will distribute a copy to the Council.

The Public Services Director, Paul Blanchard, came forward to go over the list of proposed CIP projects for the Water/Sewer fund for the current fiscal year. He named each project and gave a brief description of the project and the reasons they were prioritized as "Must do".

The Finance Director reviewed the Eastside Improvements project. She stated that Jamestown is responsible for their portion of the improvements. The City of High Point

sent us a schedule of their CIP. The Town of Jamestown is responsible for 8% of the capital improvements. At this point, we are estimating the Town's portion of the Eastside improvements. This expense will not come into play until 2014/2015. Some of these improvements are mandated by the EPA.

Gallman stated that several Dept. Heads were involved in the proposed CIP for the General Fund. Gallman gave the explanation for one of the proposed projects. The project is to update and replace the Town Hall Server. This is necessary for the computer system at the Town Hall.

The Planning Director explained the proposed projects; bicycle lanes, parking stripping, Wrenn Miller Park, planning for revitalization and sidewalk projects. Johnson said that the development of the Wrenn-Miller Park is number one on his list.

Gallman then explained that the CIP projects referring to the Golf Course, walking paths at the Park, drainage at the baseball fields and equipment are requests made by the Parks Dept. Gallman stated for the General Fund she has identified the Powell Bill as a funding source for some of these CIP projects. However, she projects that over the next three years the Town will run out of Powell Bill Funds. She projects these funds will be depleted in the year 2015/2016.

Council Member Thomas made a motion to adjourn. Council Member Gray made a second to the motion. The motion passed by unanimous vote and the meeting ended at 7:00 pm.

The Town Clerk asked the Council if they planned to hold another CIP work session at 6:15 pm before the April 19<sup>th</sup> Council Meeting. The Council did agree to schedule that special meeting.