

Regular Meeting of the Town Council
August 21, 2012
Council Chambers
6:00 pm

Minutes & General Account

Regular Meeting of the Town Council, August 21, 2012, Council Chambers, Town Hall

Council Members Present: Mayor Volz, Council Member Montgomery, Nixon-Roney, Thomas & Walls

Staff Present: Chuck Smith, Paul Blanchard, Matthew Johnson, Judy Gallman, Martha Wolfe and Beth Koonce, Town Attorney.

Visitors Present: Bill Knight, Jim Dore, Bruce Dillon, Bill Moss, Carol Brooks of the Jamestown News, Charlie Dye, Charles Dowdy, Jeff Osmint, Karen Walls and Jean Oldtman

1. Call to Order – Mayor Volz called the meeting to order.
2. Community Reflections – Mayor Volz reminded everyone that school starts next week. Please drive carefully and be mindful of the school busses and traffic.

Mayor Volz called for a moment of silence.

3. Approval of minutes from July 17th, 2012 Regular Council meeting and July 17th, 2012 Closed Session Meeting - Council Member Walls made a motion to approve the minutes from the July 17th Regular and Closed Session meetings. Council Member Nixon-Roney made a second to the motion. The motion passed by unanimous vote.
4. Public Comment Period

Jim Dore, 110 Brookberry Drive – Dore spoke regarding the Recycling Center located behind the Town Hall. He stated that he witnessed several black bags full of recycling materials located on the ground in front of the recycling bins. He suggested asking the Deputy Sheriffs to voluntarily park their vehicles on the pad next to the recycling bins. A show of force may deter people from leaving bags on the ground.

5. Presentation on Carolina Field of Honor – Mayor Volz introduced Bill Knight to give the presentation. Mr. Knight gave a short presentation on the Carolina Field of Honor. The site is located at Triad Park on the county line of Guilford & Forsyth. Mr. Knight showed a short video giving further information on the project. The Carolina Field of Honor will honor all who served in the Armed Forces. It will include a tribute to each branch of the

service in a manner that remembers all that served in the military, past, present and future. Mr. Knight stated they ask that Jamestown consider making a contribution to the Memorial. This is the largest Veterans Memorial outside of Washington, DC.

Mr. Bill Moss addressed the Council and the Public. Moss stated that the Carolina Field of Honor will include a wall of Flags. The flags are \$10,000.00 each, there is one flag left. Mr. Moss asked that Jamestown be involved in some way. Moss said he learned that Jamestown is also working on a Veterans' Memorial Project. He wished the Jamestown Veterans Group much success on their memorial project. Mayor Volz thanked them for coming. He stated the intent is to get the Jamestown Veterans Memorial project going first before we consider any other project.

6. Consider Appointment of PTRWA representative – Chuck Smith stated that Charlie Jones is the Town's PTRWA representative. His term expires September 30, 2012. Mr. Jones has decided not to renew his term for another 3 years. Smith submitted the name of a replacement for this position, Mr. Rich Glover. Glover is a partner in Jamestown Engineering Group and worked with Charlie Jones for many years. Jones personally recommended Glover for this position. The Town Manager said this would be a seamless transition. Rich Glover is not a resident of Jamestown, however; there is no stipulation by the PTRWA that a representative be a resident of Jamestown. The Town Manager stated that Rich Glover would represent Jamestown well on the Board.

Council Member Nixon-Roney made a motion to appoint Rich Glover to serve as the Town of Jamestown representative on the PTRWA Board for a 3 year term to expire on September 30, 2015. Council Member Montgomery made a second to the motion. The motion passed by unanimous vote.

7. Appoint representative to the Guilford County Parks & Recreation Commission – Smith stated that Matthew Johnson has been the representative for Jamestown on the Guilford County Parks & Recreation Commission for the past two years. Johnson has agreed to step aside to allow anyone interested to assume this role. Smith said that Lawrence Straughn, Chair of the Town of Jamestown Parks & Recreation Advisory Committee, volunteered to serve in this capacity. The Parks & Recreation Committee voted unanimously to recommend Lawrence Straughn to this position. Council Member Montgomery made a motion to approve Lawrence Straughn to serve as the Town of Jamestown Representative on the Guilford County Parks & Recreation Commission. Council Member Walls made a second on the motion. The motion passed by unanimous vote.
8. Set Public Hearing Date to consider an amendment to the Ordinance of the Town of Jamestown Prohibiting Parking & Enforcement – Martha Wolfe stated the Town of Jamestown must amend its Ordinance regarding parking & enforcement. It is necessary to amend the payment process as stated in the ordinance due to the option of civil action by a municipality. Wolfe requested a Public Hearing be set for the September 18,

2012 Town Council Regular meeting. Council Member Nixon-Roney made a motion to set a Public Hearing date for the September 18th, 2012 meeting to consider an amendment to the Ordinance of the Town of Jamestown Prohibiting Parking & Enforcement. Council Member Thomas made a second to the motion. The motion passed by unanimous vote.

9. Set Public Hearing Date to consider amendment to the Ordinance for the Operation of the Water & Wastewater Systems of the Town of Jamestown – Smith requested a Public Hearing Date set for September 18, 2012 to consider amendments to the Ordinance for the Operation of the Water & Wastewater. These changes are primarily due to the changes in the Town’s utility billing cycle.

Council Member Nixon-Roney made a motion to set a Public Hearing for the September 18, 2012 Council Meeting to consider changes to the Ordinance for the Operation of the Water & Wastewater System. Council Member Walls made a second to the motion. The motion passed by unanimous vote.

10. Approval of Resolution designating the Official with Authority to approve ABC Permits – Johnson stated the Town occasionally receives requests to approve ABC permits within the Town of Jamestown. We recognized the current approved official was John Frezell, former Town Manager. Johnson asked the Council to approve the Resolution authorizing the Town Manager (position not individual) as the official with authority to approve ABC applications. Council Member Nixon-Roney made a motion to approve the Resolution Regarding the Designation of an Official to make Recommendations to the NC Alcoholic Beverage Control Commission ABC Permit Applications as presented. Council Member Walls made a second to the motion. The motion passed by unanimous vote.

(Resolution)

11. Update on the feasibility of Business & Privilege License – Matthew Johnson presented a memo to the Council. He said there are several reasons why a privilege license tax would be beneficial to the Town. Listed below:
 - Can be a source of revenue which will help offset tax dollars spent to implement CIP projects in the business districts.
 - Ensure business is located in the appropriate places
 - Privilege license revenue help fund aesthetic improvements in business districts such as streetscape/marketing plans, sidewalks, parking & façade grants.
 - Privilege licenses help our Finance Officer with some of the details required in the CAFR report.

Johnson stated his conservative estimate of businesses in Town is 100-150. He based revenue estimate on that number. (Excluding Sweepstakes) Sweepstake businesses would produce higher revenue.

If the Council would like to move forward with the privilege tax, the next step would be to give the Town Manager direction to research and prepare appropriate ordinances to implement a privilege license. The earliest this could go into effect would be July 1, 2013.

The Council discussed recent activities in the General Assembly regarding eliminating privilege licenses. At this point, nothing has been approved by the State. Council also discussed the Sweepstakes businesses, their locations and proximity to each other. Johnson said there is an account software cost involved to implement this program. Mayor Volz stated the revenues generated from the privilege tax would take some of the burden off the taxpayers. The revenue received from the businesses would go back into the business district to make improvements.

Council Member Nixon-Roney stated she still had more questions and advised moving forward cautiously. Council also voiced concern what might happen in the General Assembly regarding privilege licenses & sweepstake businesses. Council further discussed the Sweepstakes businesses and their legal status, enforcement of the ordinance and estimate of revenues anticipated from the privilege tax. The Town Attorney stated she was not sure that the current rates for Sweepstakes Businesses can be upheld. She is concerned the rates will be reduced. Council Member Thomas stated he is not for or against it at this time. He would like to move forward without spending any money to do so. He feels more information is needed.

Mayor Volz directed the Town Manager to gather more information. We will monitor the actions of the State & Court system. Council Member Nixon-Roney requested that several sample privilege license ordinances from other municipalities be presented at the September meeting. She would like to see what they have in place and to see their collection ratios.

12. Quarterly Golf Course Activity – Smith stated that Hutcheon will be at the September meeting to give the quarterly report. The July report was included in the Council packet. Smith stated that the First Tee Program starts on August 28th, 2012 at the Golf Course. Smith said the first week of July we were in danger of losing some of our greens, but Jay Gardner and his staff worked hard to save them.

Council Member Nixon-Roney stated while at the Wyndham Tournament, she received several complements on the Jamestown Golf Course.

13. Budget Amendment – Gallman presented budget amendment #2 to transfer \$25,000.00 to General Capital Reserve Fund to be designated for Golf Course Capital. The second part of the budget amendment is to put \$5000.00 for repairs & maintenance for the Pro Shop.

Council Member Nixon-Roney made a motion to approve budget amendment #2 in the amount of \$30,000.00. Council Member Thomas made a second to the motion. The motion passed by unanimous vote.

(Budget amendment)

14. Analyses of financial position of the Town of Jamestown – Gallman presented the financial summary reports for the month of July, 2012. She highlighted:

- Approximate cash balance is 6.7 million
- Funds reserved for Randleman Reservoir, Powell Bill, Wrenn-Miller Project, General Capital Reserve & Water/Sewer Capital Reserve
- Town is debt free

Gallman presented the detail financial statement for the month ending July 2012. She highlighted the Town received sponsorship monies for signage at the Golf Course entrance. The Town paid the 1st payment on the audit. The property liability insurance annual payment was paid. We made the quarterly payment on the PSFD contract. The Town made a payment to the PTRWA.

15. Public Comment Period –

Bruce Dillon – 402 Mendenhall, Chairman of the Jamestown Veterans Committee. This group formed in May. Their goal is to build a permanent memorial to our Jamestown Veterans at the Wrenn-Miller Park. They have applied for their 501C non-profit designation. They feel this will be a great addition to the Park. This will give the Veterans of the Town the honor they deserve. Dillon asked if the Town has funds to donate to please donate to the Jamestown Veterans Memorial first then to the Kernersville project.

Council Member Walls stated he was told in the past there were businesses in Town that honored Veterans with a coupon for a free meal on Veterans Day. He was told that businesses did not do it last year. Council Member Walls encouraged businesses to consider offering coupons to the Veterans next Veterans Day.

Council Member Walls stated he would like to make a motion that Veterans Day be recognized as a holiday in Jamestown and that it be approved as a paid holiday for the Town Employees. He felt it was a day to be honored.

The Town Manager said this would require an amendment to the Town's personnel policy. At the request of Council Member Walls, the Town Manager will bring the information and the appropriate actions necessary to the September meeting.

Charles Dowdy, 214 Misty Waters Lane, requested the Town write a letter to the Rail Road Company regarding the RR crossing at Dillon/Ragsdale Rd. We had an accident there last week. He feels the intersection needs to be checked. There is a blind spot exiting from Highland Containers to the RR crossing.

16. Other business

Council Member Montgomery asked that the lime be swept from the sidewalk at the Ragsdale/Dillon/Main St. intersection.

Council Member Walls said he has had requests from citizens for the approval of the use of golf carts for transportation in Jamestown. He asked for staff to look into the issuance of permits and regulating of golf carts for use on Town streets. The Town Manager stated that NCDOT does not look favorably on this. Mayor & Council asked the Town Manager to look into this matter and report back to the Council.

Still under other business, Council Member Nixon-Roney asked the Town Attorney about the status of the house on Pearce Drive. Koonce said she is working with the Contractor on the demolition contract. We expect the contract to be signed soon. The Town received a favorable quote of \$7200.00 for demolition of the property. We anticipate demolition to occur the end of September or the first of October. Council Member Nixon-Roney would like to know the exact date.

Council Member Nixon-Roney stated she is unable to continue to make the 6:00 pm meeting time due to her work schedule. She made a motion that the Council meetings be moved back to 6:30 pm for the remainder of the year. Council Member Montgomery made a second to the motion. The motion passed by unanimous vote.

Council Member Montgomery made a motion to adjourn. Council Member Thomas made a second to the motion. The motion passed by unanimous vote. The meeting ended at 7:25pm.