

Regular Meeting of the Town Council
July 17, 2012
Council Chambers
6:00 pm

Minutes & General Account

Regular meeting of the Town Council, July 17, 2012, Council Chamber, Town Hall

Council Members Present: Mayor Volz, Council Members Montgomery, Nixon-Roney, Thomas & Walls

Staff Present: Chuck Smith, Paul Blanchard, Matthew Johnson, Martha Wolfe and Beth Koonce, Town Attorney

Visitors Present: Bruce Dillon , Carol Brooks of the Jamestown News, Karen Walls, Rebecca Mann, Cory Rayborn, Jo Ann Hassell, Cheryl Harvey, Mary Dalton, Susan Joyner, Tom Ratledge and Charlie Dye

1. Call to Order – Mayor Volz called the meeting to order.
2. Community Reflections – Mayor Volz announced the upcoming community events.
 - July 19, 2012 – Village Fair Day at the Mendenhall Homeplace
 - August 4th, 2012 – Fundraiser for Family Services at the home of George & Jenny Ragsdale
 - The Wyndham Tournament is looking for volunteers to work hole #12

Mayor Volz asked those in attendance to bow their heads for a moment of silence.

3. Approval of minutes for the Regular Council meeting June 19, 2012 – Council Member Montgomery made a motion to accept the minutes as presented. Council Member Walls made a second to the motion. The motion passed by unanimous vote.

4. Public Comment Period –

Cheryl Harvey – 206 Knollwood Drive – She stated people in her area do not want curbside recycling. They like the trash the way it is. They like bringing recycling to the Town Hall. Please take that into consideration.

5. Discussion of the Wrenn-Miller Park PARTF Award – Matthew Johnson stated the Town applied for a PARTF Grant to develop the first phase of the Wrenn-Miller Park. The award meeting was held on May 4th, 2012. Chuck Smith and Paul Blanchard attended this meeting. The Town was not selected for funding at this time. The PARTF Board held a second award meeting on July 13, 2012. Matthew Johnson, Paul Blanchard and Martha Wolfe attended. Jamestown's project was ranked #12 out

of the 44 projects listed requesting funding. The Town did receive funding. The Town was selected in the top 5 projects chosen for immediate funding. This award made pending approval by the Governor. The Town was awarded \$132,688.00 to match Jamestown's funding.

Johnson stated probably in October the State will contact us regarding how to proceed. The Town Manager & the Planning Director will visit local Civic Clubs seeking sponsorships for the Wrenn-Miller Park.

Johnson said a Jamestown Veterans group has come forward with a plan for a Veterans Memorial at the Park. This group is also willing to raise funds for the memorial. Sponsorships such as bricks, benches, etc. are still available.

Smith said the Town has \$100,000.00 budgeted for Wrenn-Miller Park. This PARTF grant award is an additional \$132,000.00. This PARTF grant is a matching grant. The Town may want to budget an additional \$32,000.00 in the next budget year to match this full award.

Mayor Volz recognized that the Veterans group is headed by Bruce Dillon. The Mayor said this is a great addition to the Park. There are lots of positive things happening on this project.

Council Member Nixon-Roney asked if we could apply for another grant to develop a phase 2 at the Park. Both the Town Manager & Planning Director stated it is possible to apply. However, it is a very competitive grant process. PARTF tries to spread these grants to different towns and counties across the state.

Council Member Nixon-Roney asked if it is possible to mail an insert with the utility bills informing citizens of the sponsorship opportunities at the Wrenn-Miller Park. Smith said we could do this for approximately \$100.00-\$150.00. The next utility billing is an in-town billing. Smith said the Town has a separate section on the Town website for the Wrenn-Miller Park. We will create a link on this page to the Veteran website.

6. Discussion of questions and survey methods for curbside recycling – Smith distributed two (2) flow charts to the Council. He stated the proposed survey was included in the Council's packet. Smith stated after comments from the last Council Meeting, Paul & he met to draft a survey regarding recycling and household garbage. The goal to keep it simple. Smith stated if this survey is approved by the Council tonight, we can prepare this for mailing in our next in-town billing cycle which is the end of this month.

Council Member Walls asked if the cost estimates in the survey are based on contracting out for services, not the Town picking up the trash & recyclables. In paragraph #2 for the \$3.00 to \$5.00 per month increase, is this for both or is it for curbside recycling with the Town picking up the bags. He feels this cost should be separated. Smith said he provided a range for a possible tax increase and a range for a solid waste increase. There are so many options it is hard to provide all the scenarios.

Council Member Walls asked about the option of the Town (not a contractor) picking up two (2) days a week (like now) but one (1) day pick up trash in customer supplied bags, and one (1) day a week pickup recyclables in customer provided bags. Council Member Walls asked would the savings from closing the drop-off recycling center be enough to pay for the recyclable colored bags.

Council Member Walls also asked about the all inclusive service like the City of Archdale currently has (trash & recycling). Smith stated Archdale's service is \$14.00 per month. We can provide the level of service Archdale does. However, the estimated tax increase would go up to .2 cents.

Smith stated for the Town to add collection of the recycling is an issue because we operate on a 4 day schedule; two (2) days collecting residential household trash, two (2) days collecting yard waste, with the one (1) crew. We do not have the means for that one (1) crew to collect the recycling. That could mean adding another truck & another crew.

Council Member Walls stated there had been discussion about going to trash pickup once a week. The Town Manager said if we go to the carts and provide the capacity for the residents, we would consider the once a week trash pickup. Council Member Walls wondered about trash pickup one (1) day a week and recycling one (1) day a week. Smith stated if we were to go with once a week collection, we would actually split the Town and do half the pickup on Tuesday and the other half on Friday.

Council Member Walls asked if the Town picked up the recycling ourselves, could we sale the recycling. The Town Manager stated the recycling market is very volatile. He would not want the Town to get in the business of marketing out our recyclables. When he worked with the City of High Point's recycling program, they had to stock pile material until the market was at such a rate they could sale the recyclables and hope to break even.

Smith said we looked at that option, for us to collect and then find a facility that would receive and process it, it is doable, but to maintain our current level of service and then add the third service, we would most likely have to hire another crew and possibly purchase another vehicle. The regular garbage truck is used for garbage and yard waste. To have clean recyclables, we would need another vehicle or clean the garbage truck on a regular basis.

Smith stated the Town's current contract for the recycling bins costs between \$25,000. - \$30,000. to operate the drop-off center. The current contract has little cost to collect paper & cardboard. The cost is to collect plastics, glass & aluminum. The majority of the cost is in hauling to these facilities and their cost to process the recyclables. We have a maximum fluctuation rate of 12% for gas increase in our contract. He would prefer for someone else to collect the recyclables and take it to the processing facility. They take all the risk and none to the Town.

Mayor Volz asked how we will prevent customers receiving the survey from voting more than once. Smith stated that we will put a unique identifying code on each survey that goes out. Smith stated the flow charts he distributed came verbatim from the survey. There is a built-in “do nothing” option in the survey.

Mayor Volz asked if a decision could be made on the project prior to the next budget year. Smith said depending on if Council looks at budget increase, then we cannot do anything until the next budget year. The Council may approve a solid waste fee increase at any time. If a solid waste fee increase is approved to implement a new program, the solid waste fee could be decreased once the program was achieved.

Council Member Walls asked regarding the survey; how much is the cost and how much is the recycling (\$3.00 - \$5.00). He would like to see that separated. Smith stated it is very hard to provide exact numbers for tax rate increase or solid waste fee increase. Smith said the cheapest option for the Town is to actually contract with a hauler and have them provide the carts. If the Town provides the carts we would have to fund \$70,000. - \$75,000.00 up front. Then we contract with a hauler to pick up the carts. It is cheaper for us to have a contractor roll those carts into a 5-10 year contract. The bad thing about that is at the end of the contract, they take their carts back. We would need to plan ahead and either extend the contract or negotiate a new contract or fund the carts.

Smith said at present, the Town does provide these services; trash pickup and recycling. The question is do we want to change the level of service. Council Member Nixon-Roney likes the idea of bag recycling. Smith said that option was not very popular among the contractors.

Mayor Volz feels the carts are going to be a problem. Is it possible for the Town to pickup bags for recyclables and drop off at a recycling facility? The Town Manager stated the problem is ownership. If we collect, we are responsible for what is in the bags. There is a risk when we accept (pick up) recyclable bags. Council Member Nixon-Roney said after we see the results of the citizen survey, we can look at what options best meets the citizens’ interests.

Mayor Volz asked the Council if they were comfortable with the survey. Smith said this survey will go out to the solid waste customers. Not all residents are customers. For example, a business would be a solid waste customer but they may not be a resident. Smith said the majority of the customers will be residents.

Council Member Nixon-Roney made a motion to send this survey out with the changes discussed, in the next in-town billing. Council Member Montgomery made a second to the motion. The motion passed by unanimous vote.

7. Monthly Golf Course Activity – Smith presented the golf course activity report for the month of June. He stated that approximately 3650 rounds of golf were played in the

month of June. The revenues were almost \$96,000.00, despite 13 weather affected days. June 2012 is the second highest revenue June in the last 5 years.

Smith reported that the 5th annual Coach Ronnie Smith Scholarship Tournament was hosted in June. They had 192 golfers and raised enough money to fund another scholarship. The Jr. Program is going strong. The First Tee program kicks off this month. First Tee is still accepting volunteers.

8. Budget Amendment – Smith stated the Finance Officer is at a conference. He presented budget #1. This is to re-appropriate funds for the traffic study we paid at the end of last budget year. We have sent this reimbursement request to DOT & MPO. The second component of the amendment is to re-appropriate funds for repaving Havershire Drive. The purchase order was issued in June, but the work was not done until July. Council Member Walls asked when the Havershire Drive repaving was scheduled for completion. Smith said the testing for the stone passed yesterday. We are scheduling with the contractor to come repave.

Council Member Nixon-Roney made a motion to approve budget amendment #1 as presented. Council Member Walls made a second to the motion. The motion passed by unanimous vote.

(Budget amendment)

9. Analysis of Financial Position of the Town of Jamestown – Smith presented the financial statement for the month ending June 30, 2012. He reported that the Town has paid off the debt for the fairgrounds and the leaf truck. By paying these off early in the fiscal year, the Town will save approximately \$1700.00 in interest payment. Smith stated for the revenues & expenditures by funds, these are not final year end numbers. There are still invoices and revenue to come in related to fiscal year ended 6/30/12.

There were no questions on the financial report.

Smith said the Auditors will be conducting the audit in August. The final report should be presented to the Council in October.

Smith stated Gallman requested direction from the Council regarding the \$25,000.00 which the Council set aside awaiting the decision on the County grant funding for the Jamestown library. The Council had set that funding aside for the golf course. Smith asked if Council wanted these funds to go into Capital Reserve for the Jamestown Park or Capital Reserves for a specific project at the Park. Mayor Volz stated Council did discuss if the money was not needed for the Library to designate it for greens renovation at the golf course. The Mayor said we almost lost 2 greens at the Golf Course last week. The Council discussed greens renovation prices. Council Member Nixon-Roney made a motion to reallocate the \$25,000.00 set aside pending Guilford County's funding to be reallocated to the Golf Course and be placed in the Capital

Reserve for the use at the Golf Course. Council Member Thomas made a second to the motion. The motion passed by unanimous vote.
This reallocation will be presented as a budget amendment at the August Council Regular meeting.

10. Public Comment Period –

Mary Dalton – 209 Potter Drive. She thanked the Council for doing the survey for the citizens. She agrees the least intrusive option would be best. She recycles so much that she seldom uses the trash pickup twice a week. She feels if we had trash pickup once a week and recyclables pickup once a week would be terrific.

11. Other Business – Council Member Nixon-Roney asked the Town Attorney for an update on 103 Pearce Drive. The Town Attorney stated a Public Hearing was held before the Planning Director. The decision was made to move forward with the demolition. The notices are being sent, stating that any time on or before 9/19/12 demolition will occur.

Still under other business, Council Member Walls asked about Gannaway St. parking. Smith said we are in the process of stripping the parking spaces. We will add signage along Gannaway. We are painting the curb in front of the Post Office to make it as visible as possible where the “no parking” is located. The Public Services Director is in the process of working with a company to add about 30 parking spaces along Ragsdale Rd.

There was no other business.

Mayor Volz requested going into closed session to discuss a personnel issue.

Council Member Montgomery made a motion to go into closed session to discuss a personnel issue. Council Member Thomas made a second to the motion. The motion passed by unanimous vote. The Council and Town Manager retired to the office of the Town Manager.

-----Closed Session-----

Council Member Nixon-Roney made a motion to go out of closed session and return to the regular meeting. Council Member Thomas made a second to the motion. The motion passed by unanimous vote.

Council Member Walls made a motion to adjourn. Council Member Thomas made a second to the motion. The motion passed by unanimous vote. The meeting ended at 7:32 pm.