

Parks & Recreation Advisory Committee Meeting  
February 7<sup>th</sup>, 2011  
6:30 pm  
Council Chambers

Parks & Recreation Committee Members Present: Tom Tervo, Chair; Al Bartko, Shanna Moore, Lynn Tice, and Lawrence Straughn (alternate for Lynn Patterson)

Staff Present: Chuck Smith, Matthew Johnson and Martha Wolfe

Visitors: Carol Brooks of the Jamestown News

1. Call to Order – Tom Tervo called the meeting to order. He welcomed Lawrence Straughn, alternate, who was attending as a voting member.
2. Approval of minutes from the September 13, 2010 meeting - Shanna Moore made a motion to approve the minutes as presented. Al Bartko made a second to the motion. The motion passed by unanimous vote.
3. Update on the Wrenn-Miller Park Sponsorship Program – Matthew Johnson said the Town is accepting sponsorships for commemorative bricks and benches for the Wrenn-Miller Park. There are two (2) sizes of brick available. The larger size is more appropriate for businesses and corporations and will accommodate corporate logos.

The Town plans to apply for a PARTF grant to develop the Wrenn Miller Park. This project is included in the CIP plan. Town Council must approve the PARTF grant request as part of the CIP. Johnson said we already have several brick donations and two (2) bench donations for the Wrenn Miller Park. We cannot apply for the PARFT grant without Council approval. The earliest we could apply is January 2012. We should know the Council's decision regarding the PARTF grant application by the summertime.

Tervo said if Johnson does any presentations at Civic Groups, etc., he would be glad to volunteer to go with him. It is important to show the support of the Parks & Recreation Advisory Committee.

4. Update on the Jamestown Golf Course Irrigation System Project – Smith stated that Adira Construction was awarded the irrigation project. Since the project was awarded we have only had two (2) weeks in which the weather was suitable for the contractors to work. The subcontractor is KDC Irrigation Contractors. They have completed most of the work on the first nine holes. Work on the back nine should start this week. The Company is on schedule to finish by the first of April.

The course remains open while the irrigation system is installed. Shanna Moore & Tom Tervo, Parks & Recreation Members, commented that the course was easy to play

around the construction work. Smith added that Jay Gardner was pleased with the contractor. Gardner is planting sod as soon as each hole is finished.

Smith stated further in a different project, a few trees were cut down at the course by Adam Tree Service.

5. Details of Arbor Day Celebration – Johnson reported that this is the 3<sup>rd</sup> year Jamestown was declared a Tree City USA. We plan to hold Arbor Day on March 18<sup>th</sup>, 2011. The Town anticipates planting 2 – 4 trees. We have talked about several different locations. The Ragsdale High School HOPE Club will help us again this year. Tom Tervo suggested poling the community for ideas where to plant trees.
6. Other Business – Staff reminded the Parks & Recreation Committee that the Parkside Bench Dedication Ceremony will be held February 15, 2011 at 11:30 am. Everyone is invited to attend. The location is the sidewalk along Main Street fronting High Point Bank.

Wolfe advised the Committee that we have a vacancy on the Parks & Recreation Committee. Staff is recommending to the Council to approve Lawrence Straughn to be appointed as an active member of the Parks & Recreation Board. Wolfe asked the Committee for nominations to submit to the Town Council. If the Council approves the re-appointments and the appointment of Lawrence Straughn, we will still have a vacancy for one member and a vacancy for an alternate position. Wolfe asked the Parks & Recreation Members to submit to her any nominations they may have.

Al Bartko made a motion to adjourn. Lawrence Straughn made a second to the motion. The motion passed by unanimous vote.