

Regular Meeting of the Town Council  
March 19, 2013  
7:00 pm

Minutes & General Account

Regular meeting of the Town Council, March 19, 2013, Council Chambers, Town Hall.

Council Members Present: Mayor Volz, Council Members Montgomery, Nixon-Roney, Thomas & Walls.

Staff Present: Chuck Smith, Paul Blanchard, Judy Gallman, Matthew Johnson, Martha Wolfe and Beth Koonce, Town Attorney.

Ragsdale High School Representative – Marissa Walsh

Visitors Present: Kim & Mike Crawford; Shirley Haworth, President of the Historic Jamestown Society; Tom & Sarah Netsel; Shawn Rogers; Jamie Cyrus, Jamestown Library Manager; Alan Johnson; Karen Walls; and Carol Brooks of the Jamestown News.

1. Call to Order – Mayor Volz called the meeting to order.
2. Community Reflections – Mayor Volz announced the following community events:

March 21, 2013 – 6:00 pm – Jamestown Park Clubhouse – Special Budget Workshop

March 22, 2013 – 4:00 pm – Arbor Day – Jamestown Park

March 23, 2013 – 9:00 am – 12:00 pm Easter Egg Festival – Jamestown Park

April 20, 2013 – 9:00am – 11:00 am – Spring Litter Sweep

Mayor Volz stated this is the Easter Holiday. Please travel safe. He asked for a moment of silence.

3. Approval of minutes from February 19, 2013 meeting - Council Member Montgomery and Walls made corrections to the minutes. Council Member Montgomery made a motion to approve the minutes as amended. Council Member Nixon-Roney made a second to the motion. The motion passed by unanimous vote.
4. Public Hearing to consider the adoption of an amendment to the General Ordinances of the Town of Jamestown related to the Collection of Solid Waste – Blanchard stated the ordinance related to the Collection of Solid Waste has been on file at the Town Hall for inspection. Staff has not received any questions from the citizens. This ordinance reflects the Town's current policies in solid waste pick-up.

The Council discussed the Ordinance. Council Members agreed to delete wording regarding “tied in bundles” from Article XII, item (g) 2(b). Council discussed if there should be a pound limit on trash to carry a higher fine. Also, if the Town has to clean up the trash should we add provisions for reimbursing the Town for the cost of the cleanup in addition to the \$50.00 per day per violation. The Council discussed Article XIV (c) \$50.00 for each violation. Council Member Nixon-Roney suggested spelling out what each violation means. Council discussed if the fee was charged for each day the violation is not remedied. Blanchard stated the Ordinance gives the violator 14 days to remedy the violation. The Town

Attorney stated, per Town Ordinance regarding Public Nuisance including trash removal, the Town may assess a penalty and bill the property owner for the cleanup costs.

The Town Manager asked for clarification of the Council recommendation changes:

Page 7 – item (g) Yard Waste Collection Service – (2) (b) delete reference to “tied in bundles” and binding used to secure the bundles shall be strong enough to sustain fifty (50) pounds in weight.

Article XIV

(c ) Civil penalty assessment – add – If the violation is not remedied within the stated time period the Town may remedy the violation at the expense of the violator.

The Council agreed to the proposed changes.

Mayor Volz opened the Public Comment Period of the Public Hearing. He asked for anyone in favor of the Ordinance with the changes made, please come forward, give your name & address, adhere to the 3 min. time limit. Seeing none, Mayor Volz asked for anyone opposed to please come forward, state your name & address, please adhere to the 3 min. time limit. Seeing none, Mayor Volz closed the Public Comment Portion of the Public Hearing.

Council Member Walls made a motion to accept the Ordinance Related to the Collection of Solid Waste as amended. Council Member Nixon-Roney made a second to the motion. On a roll call vote.

Council Member Walls voted aye

Council Member Montgomery voted aye

Council Member Nixon-Roney voted aye

Council Member Thomas voted aye

The Ordinance passed by unanimous vote.

5. Public Comment Period – No one registered to speak.
6. Presentation of Jamestown Grant funding benefits by the Jamestown Public Library – Jamie Cyrus, Library Manager, gave a power point presentation to the Council. She told the Council the Library just celebrated 25 years of service to the community. Ms. Cyrus gave a review of the activities, programs and patron usage for 2012. A total of 61,000 visited the library during 2012. Programs include story time for children, summer reading programs, book discussion groups, and public access computers & classes. The Library partners with area schools. Free tax preparation is also provided at the Library.

The upstairs floor at the Library houses a museum and archives room. The building will be turning 100 years old in 2015. Many articles and pictures of the building are housed in the archives for public display.

Volunteers are a very important part of the Library. Volunteers have had a key role in running the Library from the start. 50 – 60 volunteers come weekly or volunteer at special events and fundraising efforts.

Mrs. Cyrus stated that the primary purpose of the funding that Jamestown offers is building maintenance, insurance & payroll as follows:

\$25,000.00 Building & maintenance  
\$ 5,000.00 insurance  
\$30,000.00 payroll

Regarding the Jamestown Grant funding; for the first six months \$6,452.00 paid toward the building maintenance, \$1,346.00 for building insurance and \$20,000.00 for payroll service. In the next six months they anticipate using the grant funding for window cleaning, plumbing & lighting upgrades, HVAC and key upgrades.

She thanked the Council for their continued support to the Library.

Council Member Walls asked if the Library partners with the YMCA kids programs during the summer. Mrs. Cyrus stated they have not; the summer reading program is open to all kids. Council Member Walls asked about the possibility of a Welcome & Visitors Center at the Library. Mrs. Cyrus loves the idea of the Welcome Center. They hope to move the piano at the Library and install a pamphlet holder to display visitor information. Council Member Walls stated discussion also took place regarding erecting a sign in front of the Library designating it as a Visitors Center.

Council Member Walls suggested hosting a volunteer's recognition day for the Library and the Mendenhall Plantation volunteers.

Council Member Nixon-Roney asked if the Ghost Walk will be held again this year. Mrs. Cyrus said it is a great idea. The timing was not right last year since she just started her position as the Library Manager. They hope to work with JBA to do the event next fall.

Council Member Thomas said that Jamie is doing a great job and the Library Board is very pleased.

7. Presentation of Jamestown Grant funding benefit by the Historic Jamestown Society – Shirley Haworth, President of the Historic Society, stated the grant from the Town of Jamestown was for \$8,500.00. This money was targeted for the purpose of renovating the restroom facilities at the Mendenhall Plantation. To date, \$5,800.00 has been spent on the restrooms. This was the first renovation of the restroom facilities in 30 years. The remainder of the grant funds will be used to purchase new toilets & plumbing. If any money remains will be applied to improving the walkway that meets from the house to the meadow area into the restroom facility. They have received many positive comments from visitors on the restroom renovations.

They have extended the director's hours through January & February hiatus, so he could spend time researching grants and prepare to secure other funds for the Mendenhall House.

We appreciate the Town providing this grant to us.

Council Member Walls asked if the YMCA & the Mendenhall House have partnered on events. Shawn Rogers, Director, would like to pursue that possibility.

Council Member Walls stated in a recent meeting with the State legislature, he asked if the State would erect a historic sign on the Interstate entering Jamestown. Please call your State Senator about this sign. Council Member Nixon-Roney suggested contacting the North Carolina Department of Transportation as well.

Haworth stated regarding cooperation partnering with the Library, she now sits on the Library Board. This will enrich the opportunities with the Library.

8. Monthly Golf Report – Smith presented the report for the month of February. He said despite a difficult month of bad weather, the golf course recorded revenue of approximately \$24,000.00. We are down in revenue from Last February. If you recall last February the weather was unseasonably warm.
9. Budget amendments – Judy Gallman presented budget amendment #7 composed of 4 parts in the general fund.
  - Insurance claim on roofs at Park & insurance claim on vehicle accident \$33,779.38
  - To increase line for part-time employees in Pro Shop \$13,300.00
  - Sheriff Contract – re-appropriate for vehicle budgeted but not Received until 12/13 \$25,000.00
  - Adjust for Easter Egg Festival donation \$ 750.00

Council Member Montgomery made a motion to approve Budget amendment #7. Council Member Walls made a second to the motion. The motion passed by unanimous vote.

Amendment to Wrenn-Miller Capital Project Ordinance Fund – This proposed amendment is necessary to increase PARTF grant line item by \$32,688.00, eliminate the Forestry revenue grant, increase donations line item, increase expenditures and increase transfer from Capital Reserve Fund to allow entire PARTF match. Smith stated this amendment maximizes the funding from the PARTF grant.

Smith stated that Blanchard & Johnson are working on getting the Shelter & Amphitheater started. We would like to see this start in the spring or summer. We hope to bring contracts to the Council soon to move forward.

Council Member Thomas made a motion to accept the amendment to the Wrenn-Miller Capital Project Ordinance fund as presented. Council Member Walls made a second to the motion. The motion passed by unanimous vote.

Revision #7 – Gallman stated budget revision #7 is reported to the Council. The Town Manager has approved moving funds from the Planning Dept. to the Recreation Dept. to purchase trees & shrubs to be planted around park entrance & maintenance areas. This will be a part of Arbor Day Celebration. The amount is \$2,000.00. Smith said some of these shrubs will be planted in front of the maintenance area.

10. Analysis of financial position of the Town of Jamestown – Gallman presented the financial summary report for the month of February 2013. She highlighted that there is 7.8 million in cash balances. 2.5 million of that balance is reserved for specific uses.

She presented the detailed financial statement for the month of February 2013.

Johnson reported that the Town did receive full reimbursement for the demolition of 103 Pearce Drive from the lender. Beth Koonce, Town Attorney, worked very hard on this case for the Town. It is very rare to receive a reimbursement as this. The Town received the attorney fees and demolition costs. The Town has no claim on the property.

11. Public Comment Period – No one registered to speak.

12. Other business – The Council has a memo in their packet which stated that the Planning Board met on March 11, 2013 to discuss the Electronic Gaming Operations. The Planning Board voted unanimous to enforce the Land Development Ordinance Article 10 as it is currently written. No amendments were recommended. Council briefly discussed the electronic industry. At present, there is one sweepstake in operation in Town.

Council Member Walls asked for a study on the street lighting replacement. Smith will follow up with Duke Energy to see if we can get more information. He will try to get a representative here to speak with the Council.

Council Member Thomas made a motion to adjourn. Council Member Nixon-Roney made a second to the motion. The meeting adjourned at 8:25 pm.