

Town Council Work Session  
Town of Jamestown  
August 17, 2010  
6:30 pm  
Civic Center

Council Members Present: Mayor Volz, Council Member Nixon-Roney, Thomas, Gray and Ragsdale

Staff Present: Kathryn Billings, Chuck Smith, Judy Gallman, Matthew Johnson, Martha Wolfe and Beth Koonce, Town Attorney

Council Member Nixon-Roney began the work session requesting information from the Town Manager on the recent spraying occurrence in the Yorkleigh Subdivision. The spraying was conducted by Duke Energy as part of maintaining the company's right-a-ways.

The Town Manager stated she spoke with Davis Montgomery, Duke Energy, regarding the situation. Mr. Montgomery was investigating the situation and stated he would report back to the Town Manager with a detailed accounting of what took place. The Town Manager said Mr. Montgomery stated further that he would be happy to meet with members of the Council in a personal meeting one on one to discuss practices of Duke Energy. Billings stated that Duke Energy has been a wonderful partner and as soon as she gets a report from Duke Energy she will contact the Council.

Council Member Nixon-Roney stated when they were talking about possible budget cuts for the next fiscal year; it was suggested to let recipients know as soon as possible if their funding would be cut. Mayor Volz stated he spoke with the Ragsdale YMCA after the last meeting and informed them that there may be possible budget cuts for the next fiscal year.

The Town Manager and the Finance Officer went over the "budget building" process. In January or February the grant applications for non-profit agencies is sent to the previous recipients. At the January Council meeting, the Council appoints 2 Council Members to serve on the Grant Committee. The Grant Committee along with the Finance Officer makes recommendations for approval of which grants are accepted. These awards are included in the Budget presented to the Town Council at which time the Council may or may not approve these funds along with the budget.

Council Member Thomas stated he heard JYL may apply for a grant next year. The Town Manager said that JYL may go through the same process as the other non-profits.

The Council agreed that as much advanced notice as possible should be given to any recipient whose funding will be cut. It was agreed to look at this notice when the grant applications are reviewed next February or March.

The Council discussed the irrigation system at the Jamestown Park. The Town Manager said we have a number of estimates, not official bids, on the project. Staff will not put funds into the bid process until directed by the Council. Once Council approves the bid process, bid documents would be prepared and bids received. The bid results would be submitted to the Town Council for bid approval or Council may elect not to approve bids. Once a bid is approved, it then goes to the Finance Office for her to prepare financing options.

The Town Manager stated that staff is ready to do whatever the Council directs. At present, we received an estimate on replacing the irrigation system based on the size of our current system. The estimate is approximately \$600,000. The Town Manager went onto say that the Town Council monitors the project during the bid process so there is an opportunity for the Council to review each step of the process.

In other Business –

Council Member Nixon-Roney requested a letter authorizing use of the Town Seal be sent to the Soap Lady. Council had approved this use February 2009. The Town Clerk will send a letter to that effect.

Council Member Nixon-Roney said she would like for the Council to hold a discussion on annexation. She recently had someone tell her they would like to be annexed by Jamestown. She advised them to write a letter to that effect to the Town Hall. The Town Manager suggested that the Planning Director prepare a presentation describing the annexation process. The Planning Director said he would be glad to have such a presentation for the September Council meeting.

The Work Session ended at 7:00 pm – and the Regular Town Council meeting immediately followed.