

Regular Meeting of the Town Council  
November 16, 2010  
7:00 pm  
Council Chambers  
Minutes & General Account

Regular meeting of the Town Council, November 16, 2010, Council chambers, Town Hall.

Council Members present: Presiding – Mayor Pro Temp Georgia Nixon-Roney, Council Members Thomas, Gray and Ragsdale (Mayor Volz absent)

Staff present: Kathryn Billings, Chuck Smith, Matthew Johnson, Martha Wolfe and Beth Koonce, Town Attorney.

Visitors Present: Yvonne & Bob Thomas, Buddy Mann, Cheryl Harvey, Carol Brooks of the Jamestown News, Beth Seagraves of the News & Record, L. C. Straughn, Wes Cashwell, Kevin Stanfield and Tom Tervo

1. Call to Order – Mayor Pro Temp Nixon-Roney call the meeting to order.
2. Jamestown Community Reflection – The Mayor Pro Temp reminded the public that December 4<sup>th</sup>, 2010 is the deadline for Jamestown Main Street businesses to participate in hanging icicle lights on their store front buildings.

The Mayor Pro Temp gave a thank you to the Jamestown Rotary Club. The annual Jamestown Rotary Club Christmas Parade is planned for December 5, 2010 at 3:00 pm on Main Street. Parade entries are still being accepted. Contact Martha Wolfe for more information. The deadline is November 17, 2010.

Another thank you goes to the Jamestown Library volunteers. Immediately following the parade, the Library is hosting a community gathering from 4:30 pm to 6:00 pm. Santa will visit the library and refreshments will be served.

At 6:00 pm, the Town will host a tree lighting ceremony on the front lawn of the library. The Ragsdale High School Rhythm & Rhapsody Coral group will be present to entertain us with song. Hot chocolate and cookies will be served.

Mayor Pro Temp Nixon-Roney thanked the Public Services staff for the great job they have done on the seasonal leaf pickup, the preparations for installation of the holiday banners, lighting decorations and assisting with parade arrangements.

The Town staff is participating in the Salvation Army Angel Tree Donation Program. A number of staff is sponsoring children from the Salvation Army Angel Tree Program. Any citizen that

wishes to donate food or toys may drop their donations at the Town Hall by November 30, 2010. The Town staff will deliver to the Salvation Army.

3. Approval of minutes from the October 19, 2010 meeting. Council Member Ragsdale made a motion to approve the minutes as presented. Council Member Thomas made a second to the motion. The motion passed by unanimous vote.
4. Public Hearing to consider a Resolution to adopt outreach plan and to establish verifiable percentage goal for participation by minority businesses in awarding of building construction contracts per G. S. 143-128.2. Billings presented the Resolution to the Council. She stated this is a practice Jamestown has had in place for some time. However, we do need Council to adopt this Resolution and make it a formal acceptance of our policy. As stated in the Resolution, it is to adopt an outreach plan and establish a verifiable percentage goal for participation by minority businesses in awarding of building construction contracts. This applies to projects over \$300,000.00.

The Mayor Pro Temp asked if there was anyone present that would like to be heard at this Public Hearing to consider the Resolution, now is the time to come forward. There was no one present that wished to speak for or against the Resolution.

Council Member Gray made a motion to accept the Resolution and Outreach Plan as written. Council Member Thomas made a second to the motion. The motion passed by unanimous vote.

(Resolution)

5. Public Comment Period – Yvonne Thomas, 200 Stafford Oak Rd. registered to speak. Mrs. Thomas stated she is here for the second time to request that the Town Council finish its project to install decorative lighting throughout the city limits of Jamestown. Mrs. Thomas said that Mrs. Billings responded in a timely manner to her proposal last year and suggested that a petition would be reviewed by the Council. Mrs. Thomas stated she had a petition signed by 28 of the 33 residents of Parkwood Subdivision all in agreement that this should be done. Per Thomas, while she was collecting signatures for the petition, citizens expressed negative attitudes toward the Council as follows:
  - Why was a collection of signatures required?
  - Where other neighborhoods required to get signatures before their lighting was installed?
  - Was there a canvas when installation was interrupted?
  - She was reminded that only 2 sections of the city were excluded from Jamestown schools at the time of redistricting; Woodbine & Parkwood.
  - Further, neighbors called her attention to the new street signs appearing in Town everywhere except in these same 2 neighborhoods.

Mrs. Thomas continued Council should be aware that my neighbors feel neglected and left out. Mrs. Billings' letter closes by thanking me for my interest in the Community. My interest in the community began 22 years ago with volunteering at the Jamestown Public Library, working at the desk and in-book processing. I served on the Board of the Friends of the Library and as Vice President and President.

In the late 90's, I researched and wrote the book "Roads to Jamestown". The proceeds of which went entirely to the Historic Jamestown Society where I served many years on that Board and in office. I continue to be present as a docent at the Mendenhall Plantation.

Additionally, I was Jamestown's representative to the Guilford County Historic Preservation Commission. I have not only an interest in Jamestown, I have a history of time and energy which I am using now and for which my neighbors have expressed their gratitude to me to complete the endeavor that was started 15 years ago. The completion of the lighting would serve to repair negative attitudes in our segment of the community.

6. Set Public Hearing date to consider amendments to Article 19 Watershed Protection Ordinance of the Town of Jamestown LDO. Matthew Johnson stated he requests the Council set a public hearing date for the December Council meeting. Per Johnson, the Department of Environmental & Natural Resources Division of Water Quality requested that the Town revise its rules as it relates to Randleman Water Supply riparian buffer rules. This amendment has been presented to and approved by the Planning Board. A Public Hearing is now required by the Town Council.

Council Member Thomas made a motion to set a Public Hearing date for the December 21<sup>st</sup>, 2010 Council meeting at 6:00 pm to consider amendments to Article 19 Watershed Protection Ordinance of the Town of Jamestown LDO. Council Member Ragsdale made a second to the motion. The motion passed by unanimous vote.

7. Progress report update on Nuisance Abatement and Property Management Code violation regarding the property located at 208 Arrowood Dr. – Matthew Johnson stated this is a work in progress. The owner has cut the grass in the front yard. They have removed all the vehicles except for one. There was another complaint lodged by a neighbor while Johnson was on-site. There is a possible septic issue. Johnson reported this to Guilford County Health Dept. Johnson said he received a voice mail today from Guilford County that said the back yard was so overgrown that they could not make a good determination if the septic system was failing. Johnson requested Council permission to continue working on this complaint. He felt approximately 60% of the work has been completed and that progress is being made.

The Mayor Pro Temp asked about the possible septic problem. Johnson said there are saplings in the back yard and the County can't make a good determination what is causing the moisture on the ground. Council Member Thomas said last month we gave the owner 15 days to remove the cars and recommended to proceed immediately with the mowing. Johnson said before the

Town scheduled the mowing, the owner completed the mowing of the front yard. However, Johnson wanted to establish if there was a health safety hazard with the septic system in the rear yard before he asked Public Services to mow in that area. Johnson is working with the health department to determine the safety of the area. Johnson requested more time from the Council to work on this.

Council Member Gray requested the Planning Director report back to the Council Members by email or written report in Council mail boxes by December 1, 2010. All the Council agreed.

8. Change December meeting – Kathryn Billings requested the Council change the December meeting time from the regularly scheduled 7:00 pm to 6:00 pm for the December 21, 2010 meeting. Council Member Ragsdale made a motion to change the December 21, 2010 meeting to 6:00 pm. Council Member Gray made a second to the motion. The motion passed by unanimous vote.
9. Budget amendment – Kathryn Billings presented the budget amendment in the absence of the Finance Officer. Billings said this amendment is an annual move we make on our budget when we receive funds from Guilford County for the Jamestown library grant. Basically, it is a pass through from the Town to the Library. Council Member Gray made a motion to approve the budget amendment in the amount of \$50,000.00. Council Member Ragsdale made a second to the motion. The motion passed by unanimous vote.

(Insert amendment)

10. Financial statement – Billings presented the financial statement for the month ending 10/31/10. Billings highlighted the financial report includes cash balances by funds and by banks. The report also includes a debt balance which for Jamestown is small. The percentages for revenue collected and expenditures collected are included.

Also presented was the detail financial report by fund. She highlighted that the Town has requested reimbursement from Guilford County for the Gibson Park expenses. This should be received shortly. The Town's collection of property tax revenue is good. Council Member Thomas asked about the workmen's compensation refund. Billings stated the Town has an annual audit of the workers' compensation insurance. This amount varies depending on payroll. The Town has dropped 1 or 2 people last year. Therefore, we received a refund.

11. Public Comment Period – No one registered to speak.
12. Other Business – Council Member Thomas requested the Town Attorney research the procedures necessary for establishing staggered terms for the Town Council. He would like this information made available to the Town Council and for this information to be presented at the December meeting.

Still under other business, Mayor Pro Temp Nixon-Roney stated the Council needs to set a special meeting. Billings stated the Town will receive bids for the irrigation system on November 30, 2010. Staff will need a few days to review and check qualifications of bidders. We would like to move on this as soon as possible. She requested a special meeting for December 2, 2010 to present the bids and staff recommendations. A budget amendment will also be presented for Council consideration. The plan is to start the irrigation project by January 1, 2011.

Council Member Thomas stated he will be out of Town on December 2, 2010.

Council Member Gray made a motion to set a special meeting date on December 2, 2010 at 6:30 pm in the Council Chambers of the Town Hall to award the bid for the Jamestown Park Golf Course irrigation project and to approve a budget amendment on this project. Mayor Pro Temp Nixon-Roney made a second to the motion. The motion passed by unanimous vote.

Still under other business, Council Member Thomas asked the Town Manager to check into the financial cost of the lights that Yvonne Thomas brought before the Council. Billings stated this has been looked at before. She recommended having the assistant Town Manager, Chuck Smith, report on this at the December meeting. Per Billings, Duke Energy will change these lights out, but there is a difference in the lighting. If the people want to do this, we can certainly do it. The cobra lights currently installed in their subdivision give off more light than the colonial style lights. Duke Energy just wants to be sure the people know when the cobra lights are taken out, they will not be available again. The difference is they will not have the broadcast of lights they are getting now from the cobra lights. It will be a more decorative lighting.

There being no further business, Council Member Thomas made a motion to adjourn the meeting. Council Member Gray made a second to the motion. The motion passed by unanimous vote and the meeting adjourned at 7:25 pm.