

Development Clearance Certificate

Instructions: A Development Clearance Certificate is required for all development regulated by the Town of Jamestown Land Development Ordinance. This Certificate must be completely filled-out, signed by an authorized Town of Jamestown representative, and (when required) submitted to the Guilford County Planning & Development Department for the appropriate permit issuance before any work may commence on the project. Changes to the scope of work or plat plan must be re-reviewed by the Town of Jamestown and a new certificate issued. Depending on the permit type a plot plan or other supporting documentation may be required.

TYPE OF PERMIT		DCC#
new structure/residential <input type="checkbox"/>	new addition/residential <input type="checkbox"/>	home occupation <input type="checkbox"/>
new structure/commercial <input type="checkbox"/>	new addition/commercial <input type="checkbox"/>	garage/storage building/barn <input type="checkbox"/>
change of occupancy/use <input type="checkbox"/>	swimming pool <input type="checkbox"/>	Other:

PROPERTY INFORMATION	
Property address:	
Tax map parcel number:	Subdivision name:
Deed book page:	Deed Book number:
Plat book number:	Plat book page number:

APPLICANT INFORMATION	
Name:	Phone number:
Mailing address:	
Email:	
Owner's name (if different than above):	
Owner's address:	
Zip code:	Phone number:

ZONING INFORMATION				
zoning district:	overlay:	watershed:	streams:	floodplain:
allowed use/s:				



Town of Jamestown Planning Dept.
 Matthew Johnson, AICP, Planning Director
 PO BOX 848 Jamestown, NC 27282
 P: 336-454-1138



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required setbacks:	front:	right:	left:	rear:	corner lot:
construction type:					
proposed use:					
Grading permit required? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, enter grading permit #:					
zoning or development conditions/limitations/remarks:					

PLANNING DEPARTMENT CERTIFICATION		
The Town of Jamestown Planning Department certifies that the information given is correct and that a permit may be issued for the purpose stated.		
town official:	date:	
Total Fee:	Check #:	
Water Fees Paid:	Sewer Fees Paid:	

FEE SCHEDULES		
Jamestown fee schedule:		
Change in use: \$75.00	Projects less than 144 sq. ft.: \$25.00	All other projects: \$75.00
Floodplain Development Permit: \$100.00 + applicable site plans, DCC fees, or other fees.		
Credit cards accepted in person with a 3% additional fee.		

OWNER/REPRESENTATIVE CERTIFICATION	
I, the undersigned person hereby certify that all the information presented in this application is accurate to the best of my knowledge, information and belief. It is understood that any permits issued hereafter are subject to suspension or revocation if the intended use changes, or if the information in this application is falsified or changed.	
owner/developer/builder:	date:



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