

*Addendum I – Questions from June 26, 2018, pre-proposal meeting*

1. Can Section 3.16 “Modification of Rates” be amended to identify a specific set of parameters (ex – CPI, fuel rates, etc.)?

The proposals may reflect language that any annual adjustment will be based on the difference in the Consumer Price Index (CPI) for the Southeast United States as compared to the same month the contract was signed in the previous year. There shall not be any allowance for modification of rates based on fuel prices.

2. Can section 3.19 “Contract Terms” be amended to include a “mutually agreeable” language and not be solely the “unilateral right” of the Town?

The Town does not wish to amend this section. However, proposals may include exception language as outlined in section 4.14 “Exceptions to the RFP”.

3. Is proof of Performance Bond required at the time of submittal?

The RFP requests that a performance bond be provided within 15 days of award by the Town Council. No performance bond is required at the time of submittal of the RFP.

4. Is proof of insurance required at the time of RFP submittal?

Section 6.21.3 states that insurance shall be provided (and maintained for the life of the contract) prior to the commencement of any work by the subcontractor. Proof of insurance is not required at the time of RFP submittal, however.

5. If the Town purchases carts, would they be compatible with an automated truck.

Yes. The Town will coordinate any purchases of carts (if that option is exercised) with the selected subcontractor.

6. Will the Town specify where carts must be placed for collection (ex – within a specific distance to the curb).

Yes. The Town-maintained streets are all “curb and gutter” streets. There are few exceptions. NCDOT maintains a few ribbon-pavement roads where contractors would encounter side ditches. The Town will launch an education campaign to inform citizens about proper collection placement and what may be collected.

7. Will the Town coordinate any educational campaigns regarding items allowed for collection with the selected contractor?

Yes.

8. Could firms interested in submitting proposals obtain a list of addresses in Excel?

Not at this time. A copy of a service area map is obtainable from either Paul Blanchard at [pblanchard@jamestown-nc.gov](mailto:pblanchard@jamestown-nc.gov) or Matthew Johnson at [mjohnson@jamestown-nc.gov](mailto:mjohnson@jamestown-nc.gov). At the time of award to a contractor, the Town may elect to provide such information to the contractor to verify pickup locations.

9. Is the proposal based on the number of carts/bins and not the number of homes?

The proposal includes an option for picking up bags only. In that case, the proposal would need to reflect the bidders best estimate of volume based on historical averages and number of service locations. If carts/bins are proposed, the bidder would bid based on their best estimate of the number of bins/carts required. The bidder may add language stating that a household which desires multiple bins/carts would be subject to additional charges.

10. Is the bidder required to include a transition plan in the proposal as outlined in Section 6.1 "Transition".

The RFP **requires** a transition plan to be submitted within 30 days of **award** to the contractor. However, it would be helpful to have a short overview of the contractor's plans in the proposals submitted.

11. Would the Town accept a voluntary alternate for pricing based on fluctuations of commodity prices?

Not at this time. The bidders are expected to base their pricing on a 5-year contract.

12. Would the Town consider an option for 96 gallon instead of the 65 gallon requirement?

Yes. Proposals may indicate an alternate which specifies a different size cart. However, the proposal must be clear which size the bidder is proposing. Proposals must be for **one** size or the other, not a combination of both.

13. What is the anticipated start date of any awarded contract?

Tentatively, the start date would be September 1, 2018.

14. Who would be responsible for educational campaigns?

The Town would conduct an initial educational campaign, but the RFP does require that the contractor provide information on which materials are permitted to be collected (Section 3.4 "Collection"). The Town reserves the right to distribute such materials in the manner that it desires.

15. Can the contractor select the day of the week for pickup?

See Section 3.1 "General Scope". For option one (bag pickup) the collection day must be on Monday. Under options two or three, collection days may be either Monday, Tuesday or Friday.